



Lou Ann Texeira
Executive Officer

NOTICE AND AGENDA FOR REGULAR MEETING

Wednesday, July 10, 2024, 1:30 PM

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS

The public may attend this meeting in person at the following locations: Board of Supervisor Chambers, County Administration Building, 1025 Escobar St. 1st Floor, Martinez, CA 94553. The public may also attend this meeting remotely by Zoom or telephone.

If joining remotely by Zoom, please click the link below:

Please click the link below to join the webinar:

<https://cccounty-us.zoom.us/j/89281541112>

Or Telephone:

Dial:

USA 214 765 0478 US Toll

USA 888 278 0254 US Toll-free

Conference code: 220394

LAFCO meetings are audio recorded and posted online at <http://contracostalafco.org/meetings-and-public-hearings/>. Audio recordings are available the day following the LAFCO meeting. LAFCO meeting materials and staff reports are available online at <http://contracostalafco.org/meetings-and-public-hearings/>.

PUBLIC COMMENT: The Commission will consider all verbal and written comments received. Comments may be emailed to LouAnn.Texeira@lafco.cccounty.us or by U.S. mail to Contra Costa LAFCO at 40 Muir Road 1st Floor, Martinez, CA 94553. Please indicate the agenda item number, if any. For public hearings, the Chair will announce the opening and closing of the public hearing. The Chair will call for verbal public comments. Public comments generally will be limited to three minutes per speaker. Time limits for public speakers may be adjusted at the discretion of the Chair.

NOTICE TO THE PUBLIC

Disclosable public records for a regular meeting agenda distributed to a majority of the members of the Commission less than 72 hours prior to that meeting will be made available on <http://contracostalafco.org/meetings>

Campaign Contribution Disclosure

If you are an applicant or an agent of an applicant on a matter to be heard by the Commission, and if you have made campaign contributions totaling \$250 or more to any Commissioner in the past 12 months, Government Code Section 84308 requires that you disclose the fact, either orally or in writing, for the official record of the proceedings.

Notice of Intent to Waive Protest Proceedings

In the case of a change of organization consisting of an annexation or detachment, or a reorganization consisting solely of annexations or detachments, or both, or the formation of a county service area, it is the intent of the Commission to waive subsequent protest and election proceedings provided that appropriate mailed notice was given to landowners and registered voters within the affected territory pursuant to Gov. Code sections 56157 and 56663, and no written opposition from affected landowner or voters to the proposal is received before the conclusion of the commission proceedings on the proposal.

American Disabilities Act Compliance

LAFCO will provide reasonable accommodation for persons with disabilities planning to join the meeting. Please contact the LAFCO office at least 48 hours before the meeting at 925-313-7133.

JULY 10, 2024 CONTRA COSTA LAFCO MEETING AGENDA

1. Call to Order
2. Roll Call
3. Approval of minutes of the June 12, 2024, regular LAFCO meeting
4. Public Comment Period: Members of the public are invited to address the Commission regarding any item that is within the jurisdiction of the Commission and is not scheduled for discussion as part of this agenda. No action will be taken by the Commission at this meeting on any item not appearing on this agenda.

SPHERE OF INFLUENCE (SOI) AMENDMENTS/CHANGES OF ORGANIZATION

5. **LAFCO 24-02 – Annexations to East Bay Municipal Utility District (EBMUD) and West County Wastewater District (WCWD)** – consider proposed boundary reorganization of 97.62± acres (APN 432-040-004-9) located on Castro Ranch Road in unincorporated El Sobrante and consider finding the reorganization exempt from the California Environmental Quality Act (CEQA) **Public Hearing**

BUSINESS ITEMS

6. **Reclamation Districts Municipal Services Review/Sphere of Influence Updates** – authorize staff to execute a contract with *Policy Consulting Associates* to prepare a 3rd round MSR/SOI updates covering the 12 reclamation districts
7. **Contra Costa LAFCO Workshop** – authorize LAFCO staff to execute a contract with *Miller Consulting* to provide LAFCO workshop facilitation services
8. **CALAFCO Annual Conference, Achievement Awards, and Nominations for 2024-25 CALAFCO Board of Directors** - appoint voting delegate(s) and provide direction regarding nominations
9. **Legislative Update and Position Letter** – receive legislative update and position letter

INFORMATIONAL ITEMS

10. **List of Pre-Qualified Environmental, MSR, Special Study and Other Consultants**
11. **Current and Potential Applications** - update on current and potential applications – *information only*
12. Correspondence from Contra Costa County Employees' Retirement Association (CCCERA)
13. Commissioner Comments and Announcements
14. Staff Announcements/Newspaper Articles/CALAFCO Update

ADJOURNMENT

Next regular LAFCO meeting is August 14, 2024, at 1:30 pm.

LAFCO STAFF REPORTS AVAILABLE AT: http://www.contracostalafco.org/meeting_archive.htm

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
MEETING MINUTES
June 12, 2024

July 10, 2024
Agenda Item 3

1. Welcome & call to order by Vice Chair Mike McGill - the **June 12, 2024**, meeting began at 1:30 p.m. ***Prior to Meeting, the Oath of Office was administered by LAFCO Legal Counsel to newly appointed Commissioner Rob Schroder.***

2. Roll Call - ***the following Commissioners and staff were present:***

Regular Commissioners	Alternate Commissioners	Staff (all present)
Federal Glover, (present)	Diane Burgis (present)	Tom Geiger, Commission Counsel
Chuck Lewis (present)	Scott Pastor (absent)	Lou Ann Texeira, Executive Officer
Mike McGill, Vice Chair (present)	Edi Birsan (present/remote)	Anna Seithel, Clerk Analyst
Candace Andersen (present/remote)	Rob Schroder (present)	
Patricia Bristow (present)		
Gabriel Quinto (present)		
Scott Perkins (present)		

The Commission meeting is being held via Zoom videoconference and in person. The public may attend in person, via Zoom, or listen to the meeting telephonically and comment by calling in to the teleconference meeting per the instructions on page one of the agenda. As required by the Brown Act, all votes taken this afternoon will be done by a roll call vote of the attending Commissioners participating via teleconference and in person.

3. ***Selection of LAFCO Chair*** - The Commission appointed Public Member Chuck Lewis as LAFCO Chair for the remainder of 2024. Prior to appointment, Vice Chair McGill called for Public Comment, and no comments were made. ***Upon motion by Vice Chair McGill and second by Commissioner Quinto, by a 6-0 vote, the Commission unanimously approved selection of 2024 Chair to be Chuck Lewis. At this time, Vice Chair McGill gave the remainder of this Commission meeting over to Chair Lewis to preside over.***

AYES: Andersen, Bristow, Glover, McGill, Perkins, Quinto
NOES: None
ABSENT: Pastor
ABSTAIN: Lewis

4. ***Approval of minutes of the April 10, 2024, regular LAFCO meeting*** - Chair Lewis invited comments from the public, and no comments were made. ***Upon motion by Commissioner Glover and second by Commissioner Quinto, by a 7-0 vote, the Commission unanimously approved the meeting minutes of April 10, 2024. It was noted by Counsel Geiger that a public hearing is to be called for this item, as it is on the agenda. Also, that Commissioner Birsan is participating remotely, and he is unable to participate as a Commissioner as his address was undisclosed. Chair Lewis invited Public Comment, and no comments were made.***

AYES: Andersen, Bristow, Glover, Lewis, McGill, Perkins, Quinto
NOES: None
ABSENT: Pastor
ABSTAIN:

5. ***Public Comment Period*** - Members of the public are invited to address the Commission regarding any item that is within the jurisdiction of the Commission and is not scheduled for discussion as part of this agenda. No action will be taken by the Commission at this meeting on any item not appearing on this agenda. ***Chair Lewis invited Public Comment and no comments were made.***

6. **LAFCO 24-01 – Deerwood Road Annexation to City of San Ramon and Detachment from CSA P-6** – consider proposed boundary reorganization of 0.13± acres (portion of APN 208-700-082-0) located on Deerwood Road in unincorporated San Ramon and consider taking related actions under the California Environmental Quality Act (CEQA) **Public Hearing - Chair Lewis invited Public Comment, and no comments were made. Upon motion by Commissioner Glover and second by Vice Chair McGill, by a 7-0 vote, the Commission unanimously approved the annexation.**

AYES: Andersen, Bristow, Glover, Lewis, McGill, Perkins, Quinto

NOES: None

ABSENT: Pastor

ABSTAIN:

7. **LAFCO 21-05 – Faria Southwest Hills Reorganization: Annexations to City of Pittsburg, Contra Costa Water District and Delta Diablo, and Detachments from County Service Area (CSA) P-6 and Ambrose Recreation and Park District** – consider proposed boundary reorganization of 606± acres (eight parcels) located southwest of the City of Pittsburg boundary to serve development of 1,500 residential units and consider taking related actions under CEQA. **(Continued from April 10, 2024 LAFCO Meeting). The LAFCO Executive Officer provided a brief staff report noting the history of the project, overview of the LAFCO application, and the numerous comment letters received opposing the project (over 500). Chair Lewis opened the Public Hearing and invited Public Comment. Comments were made by Louis Parsons (Discovery Builders), John Funderberg (City of Pittsburg), Garrett Evans (City of Pittsburg), Laura Hoffmeister (City of Concord), Winter King (Counsel-Save Mount Diablo - SMD), Juan Pablo Galvin (SMD), Seth Adams (SMD), Sean Marciniak (Counsel-Discovery Builders), and, via teleconference, Edi Birsan (City of Concord). Chair Lewis then closed the hearing and began commission deliberation. The Commission approved Option 1 approving the boundary reorganization and urging all parties to work together regarding a mutually agreed upon open space buffer zone in the subject area with permanent protection of open space, and to provide an update to LAFCO within 6 months of approval. Upon motion by Commissioner Glover and second by Vice Chair McGill, by a 5-2 vote, the Commission approved boundary reorganization with staff recommendation of option one applied.**

AYES: Andersen, Bristow, Glover, McGill, Quinto

NOES: Lewis, Perkins

ABSENT: Pastor

ABSTAIN:

BUSINESS ITEMS

8. **Cemetery District Special Study** – receive and accept the special study covering finances and operations of the Alamo Lafayette Cemetery District and Byron Brentwood Knightsen Union Cemetery District and provide direction regarding preferred governance option. **Chair Lewis opened Public Comment, with commission deliberation beginning the discussion period. Comments were received from Richard Berkson (Berkson Consultants), Commissioner Edi Birsan, and Jay Larez (consultant for BBK and ALCD). Upon motion by Commissioner Glover and second by Commissioner Quinto, by a 6-1 vote, the Commission received the report.**

AYES: Andersen, Glover, Lewis, McGill, Perkins, Quinto

NOES: Bristow

ABSENT: Pastor

ABSTAIN:

9. **3rd Round Wastewater Services Municipal Service Review (MSR)/Sphere of Influence (SOI) Updates** – consider accepting the MSR report, making the required MSR and SOI determinations, updating SOIs for the districts covered in the MSR report, and consider taking related actions under CEQA. **Public Hearing –**

Following a brief staff report, Swale, Inc. consultant Kateri Harrison and Baracco Associates consultant Bruce Baracco, provided a power point presentation, made additional comments and responded to questions. Chair Lewis opened the Public Hearing and invited Public Comment. Alice Jackman contributed comments via teleconference noting Mt. View Sanitary District rates are not sustainable and we need a solution. Deanne Davis, resident of Martinez also attended the meeting and did not provide public comment. Upon motion by Commissioner Glover and second by Commissioner Quinto, by a 7-0 vote, the Commission unanimously accepted the report.

AYES: Andersen, Bristow, Glover, Lewis, McGill, Perkins, Quinto

NOES: None

ABSENT: Pastor

ABSTAIN:

10. **Legislative Update and Position Letters – the Commission** received the legislative update and position letters. Chair Lewis called for announcements. Vice Chair McGill noted dates for upcoming CALAFCO legislative meetings.
11. **Final FY 2024-25 LAFCO Budget and Work Plan** – consider approving the Final FY 2024-25 LAFCO Budget and Work Plan - *Public Hearing – Chair Lewis invited Public Comment and no comments were made. Upon motion by Vice Chair McGill and second by Commissioner Bristow, by a 7-0 vote, the Commission unanimously approved the final FY 2024-25 LAFCO budget and workplan.*

AYES: Andersen, Bristow, Glover, Lewis, McGill, Perkins, Quinto

NOES: None

ABSENT: Pastor

ABSTAIN:

INFORMATIONAL ITEMS

12. **Current and Potential Applications** - update on current and potential applications – *information only*
13. Correspondence from Contra Costa County Employees' Retirement Association (CCCERA)
14. Commissioner Comments and Announcements
15. Staff Announcements/Newspaper Articles/CALAFCO Update

ADJOURNMENT

Next regular LAFCO meeting is July 10, 2024, at 1:30 pm.

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CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
EXECUTIVE OFFICER'S REPORT

July 10, 2024
Agenda Item 5

July 10, 2024 (Agenda)

LAFCO 24-02 Annexations to East Bay Municipal Utility District (EBMUD) and West County Wastewater District (WCWD) – Castro Ranch Road - El Sobrante

APPLICANT Edwad Knapp - Landowner/Applicant

SYNOPSIS The applicant proposes to annex one parcel (APN 432-040-004-9) to EBMUD and WCWD. The parcel totals 98± acres and is located on Castro Ranch Road in unincorporated El Sobrante - see attached map (Exhibit A).

The purpose of the proposal is to allow for the extension of municipal water and wastewater services to serve one proposed single-family home and support small scale farming (i.e., bees, chickens, goats).

BACKGROUND

In March 2024, the landowner applied to Contra Costa LAFCO to annex the subject property to EBMUD and WCWD. Included with the application was a request that Alameda LAFCO transfer jurisdiction to Contra Costa LAFCO to process the application. Alameda is the principal county for LAFCO proceedings related to EBMUD matters. The “principal county” for LAFCO proceedings is the county having the greatest portion of the assessed value, as shown on the last equalized assessment roll, of all taxable property within the district. [Government Code (GC) §56066].

On April 10, 2024, Contra Costa LAFCO submitted a request to Alameda LAFCO to transfer jurisdiction to Contra Costa LAFCO, and on May 9, 2024, Alameda LAFCO approved the request.

DISCUSSION

Government Code (GC) §56668 sets forth factors that the Commission must consider in evaluating a proposed boundary change as discussed below. In the Commission’s review, no single factor is determinative. In reaching a decision, each factor is to be evaluated within the context of the overall proposal.

1. Consistency with the Sphere of Influence (SOI) of Any Local Agency:

The subject parcel is within the EBMUD and WCWD SOIs. Neither EBMUD nor WCWD oppose the proposed annexation.

2. Land Use, Planning and Zoning - Present and Future:

The subject parcel is currently vacant. The County General Plan designation for the subject parcel is *Agricultural Land* (AL) and the County zoning designation is *General Agricultural* five acre minimum (A-2). The parcel is outside the Contra Costa County Urban Limit Line.

3. The Effect on Maintaining the Physical and Economic Integrity of Agricultural Lands and Open Space Lands:

The parcel is currently vacant. Physical evidence suggests the lot was used as a cattle pasture many years ago and has been vacant for several decades. There are fire trails on the property which are in need of maintenance. The subject parcel is not under a Williamson Act contract, nor are the surrounding parcels.

4. Topography, Natural Features and Drainage Basins:

The subject parcel is located in unincorporated El Sobrante. The parcel is in a mountainous (sloping) terrain with elevations that vary from approximately 260 feet to 320 feet above mean sea level along the northern boundary near Castro Ranch Road, and from approximately 640 feet to 760 feet above mean sea level along the southern border. The applicant reports that during heavy rain, runoff from the subject property has impacted Castro Ranch Road.

5. Population:

The estimated population increase is approximately 2.87 persons per household (owner) and 2.37 persons per household (renter) based on the US Census Bureau, American Community Survey 5-year estimates, 2016-2020.

6. Fair Share of Regional Housing:

In its review of a proposal, LAFCO must consider the extent to which the proposal will assist the receiving entity in achieving its fair share of the regional housing needs as determined by the regional council of governments. The proposed boundary reorganization annexation will have no effect on regional housing needs.

7. Governmental Services and Controls - Need, Cost, Adequacy and Availability:

In conjunction with a boundary reorganization application, the applicant must submit a plan for providing services within the affected territory (Gov. Code §56653). The plan for services is available in the LAFCO office at 40 Muir Road, Martinez. The plan includes the following information and additional information required by the Commission or the LAFCO Executive Officer:

- (1) An enumeration and description of the services to be extended to the affected territory.
- (2) The level and range of those services.
- (3) An indication of when those services can feasibly be extended to the affected territory.
- (4) An indication of any improvement or upgrading of structures, roads, sewer or water facilities, or other conditions the local agency would impose or require within the affected territory if the change of organization or reorganization is completed.
- (5) Information with respect to how those services will be financed.

The reorganization area is currently within the service boundaries of various local agencies including, but not limited to, Contra Costa County, Contra Costa Fire County Protection District, various school districts, and other local and regional agencies.

8. Timely Availability of Water and Wastewater Services:

The proposal includes annexations to EBMUD for the provision of water services and WCWD for the provision of wastewater services. Pursuant to the CKH, LAFCO must consider the timely and available supply of water and wastewater services in conjunction with boundary change proposals. Regarding water service,

Regarding *water service*, Contra Costa LAFCO policies provide that any proposal for a change of organization that includes the provision of water service shall include information relating to water supply, storage, treatment, distribution, and waste recovery; as well as adequacy of services, facilities, and improvements to be provided and financed by the agency responsible for the provision of such services, facilities and improvements.

EBMUD provides potable water services and limited wastewater collection and treatment services in Alameda and Contra Costa counties. The EBMUD service area in Contra Costa County is approximately six square miles and has approximately 159,000 accounts (water service) covering 232± square miles within Contra Costa County. EBMUD's water supply is distributed through a collection system consisting of aqueducts, reservoirs, and other components. The primary source of water for EBMUD is the Mokelumne River; this watershed accounts for 90 percent of EBMUD's water supply.

EBMUD's existing water rights allow the delivery of up to 325 million gallons per day (GPD) or approximately 364,037 acre-feet per year of water from the Mokelumne River. EBMUD's water rights are subject to variability, particularly during dry and multiple dry years. The availability of the Mokelumne River runoff is subject to senior water rights of other users, downstream fishery flow requirements, and other Mokelumne River water uses. Given the variability, EBMUD indicates that supplemental water supply sources are needed to meet future water demand during extended periods of drought.

The Freeport Regional Water Facility, located along the Sacramento River between Sacramento and the town of Freeport, is a regional water supply project that provides supplemental water supply to EBMUD during dry years. During periods of drought, EBMUD receives Central Valley Project (CVP) water from the Freeport Regional Water Facility to augment EBMUD's water supply. The U.S. Bureau of Reclamation (USBR) provides supplemental water supply during dry and multiple dry years to ensure the reliability of EBMUD's water supply. In conjunction with the request to annex the property, EBMUD must seek approval from the USBR for inclusion. Also, the District may be required to obtain approval to update the District's Place-in-Use with the California Water Resources Control Board (SWRCB). To initiate the review and approval process with the USBR and SWRCB, the landowner must enter into an agreement with EBMUD to reimburse the District for all fees levied by these agencies.

The water services for the subject property would connect to the future house within 100-200 feet of the existing sewage and water access points near the road. EBMUD's standard water lateral size is 1.5 inches. EBMUD will work with the landowner to determine water demand and capacity. Specific water infrastructure will be determined when the landowner applies to EBMUD for service. EBMUD staff provided a will serve letter indicating that municipal water service will be available following annexation and inclusion into EBMUD's and USBR's CVP service area agreement (Attachment 1).

Regarding wastewater serves approximately 34,000 residences and 2,500 commercial and industrial businesses, with a population of approximately 102,000 including the cities of Pinole, Richmond, and San Pablo, and the unincorporated areas of East Richmond Heights, Bayview, El Sobrante, Rollingwood, and Tara Hills within a 16.9± square mile service area.

WCWD owns, operates, and maintains a wastewater collection system with approximately 252 miles of gravity sewer pipelines, 17 lift stations, six miles of force mains, and a Water Quality and Resource Recovery Plant with a capacity of 12.5 million gallons GPD, average dry weather flow.

Regarding infrastructure needed to serve the subject area, a WCWD sewer main is located south of Castro Rancho Road and on the subject property. A sewer lateral will be constructed on the parcel to connect to the nearest WCWD sewer main. The landowner will complete construction necessary to connect to WCWD's collection system. The landowner is responsible for paying all fees and costs for infrastructure improvements.

9. Assessed Value, Tax Rates, and Indebtedness:

The annexation area is within tax rate area 85111. The total assessed value for the annexation area is \$1,166,600 (2023-24 roll) as of July 1, 2023. The subject territory shall be liable for all authorized or existing taxes and bonded debt comparable to properties presently within the annexing agencies. WCWD will rely on the master tax transfer agreement for this annexation.

9. Environmental Impact of the Proposal:

The proposed annexation of the subject parcel is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines §§15303(a) and (d) as a utility extension to serve one to three single-family residences.

10. Landowner Consent and Consent by Annexing Agency:

According to County Elections, there are zero registered voters on the subject property; thus, the area proposed for annexation is, by statute, considered uninhabited. The property owner/applicant consents to the proposed annexation. Therefore, if the Commission approves the annexation, the Commission may waive the protest hearing (Gov. Code §56662).

All landowners within 300 feet of the exterior boundary of the subject parcel were sent notice of the LAFCO hearing.

11. Boundaries and Lines of Assessment:

The property proposed for annexation is within both EBMUD's and WCWD's SOIs. A map and legal description to implement the proposed boundary reorganization were received and are subject to final approval by the County Surveyor.

12. Environmental Justice:

LAFCO is required to consider the extent to which proposals for changes of organization or reorganization will promote environmental justice. As defined by statute, "environmental justice" means the fair treatment of people of all races, cultures, and incomes with respect to the location of public facilities and the provision of public services. The proposed annexation is not expected to promote or discourage the fair treatment of minority or economically disadvantaged groups.

13. Disadvantaged Communities:

In accordance with State legislation, local agencies and LAFCOs are required to plan for disadvantaged unincorporated communities (DUCs). Many of these communities lack basic infrastructure, including streets, sidewalks, storm drainage, clean drinking water, and adequate sewer service. LAFCO actions relating to Municipal Service Reviews, SOI reviews/ amendments, and annexations must take into consideration DUCs, and specifically the adequacy of public services, including sewer, water, and fire protection needs or deficiencies, to these communities. According to the County Department of Conservation and Development, the annexation area does not meet the criteria of a DUC.

14. Comments from Affected Agencies/Other Interested Parties:

As of this writing, no comments were received from other affected agencies or parties.

15. Regional Transportation and Regional Growth Plans:

In its review of a proposal, LAFCO shall consider a regional transportation plan adopted pursuant to GC §65080 [GC §56668(g)]. Further, the Commission may consider the regional growth goals and policies established by a collaboration of elected officials, formally representing their local jurisdictions in an official capacity on a regional or sub-regional basis (GC §56668.5). Regarding these sections, LAFCO

looks at consistency of the proposal with the regional transportation and other regional plans affecting the Bay Area.

SB 375 requires California's regions to adopt plans and policies to reduce the generation of greenhouse gases (GHG), primarily from transportation. To implement SB 375, the Association of Bay Area Governments (ABAG) and the Metropolitan Transportation Commission (MTC), in July 2013, adopted Plan Bay Area as the "*Regional Transportation Plan and Sustainable Communities Strategy*" for the San Francisco Bay Area through 2040. *Plan Bay Area* focuses on where the region is expected to grow and how development patterns and the transportation network can work together to reduce GHG emissions. The Plan's key goals are to reduce GHG emissions by specified amounts; and plan sufficient housing for the region's projected population over the next 25 years.

In October 2021, ABAG and MTC adopted *Plan Bay Area 2050*, which serves as the Bay Area's official long-range plan for housing, economic development, transportation, and environmental resilience for the next four years. While prior iterations of *Plan Bay Area* focused on transportation and housing, the 2050 plan expands the scope introducing strategies for long-term economic development and environmental resilience, while meeting federal and state requirements. This proposal is consistent with *Plan Bay Area*.

ALTERNATIVES FOR COMMISSION ACTION

After consideration of this report and any testimony or additional materials submitted, the Commission should consider taking one of the following actions:

RECOMMENDED ACTION: Approve Option 1

Option 1 Approve the boundary reorganization as proposed.

- A. Find that the project is exempt from CEQA pursuant to §§15303(a) and (d) of the CEQA Guidelines.
- B. Adopt this report, approve LAFCO Resolution No. 24-02 (Attachment 3), and approve the proposal, to be known as *Annexations to East Bay Municipal Utility District and West County Wastewater District – Castro Ranch Road - (unincorporated El Sobrante)* subject to the terms and conditions in Resolution No. 24-02.

Option 2 Adopt this report and DENY the proposal.

Option 3 If the Commission needs more information, CONTINUE this matter to a future meeting.

RECOMMENDED ACTION: Approve Option 1

LOU ANN TEXEIRA, EXECUTIVE OFFICER
CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION

Attachments

1. EBMUD Will Serve Letter
2. Draft LAFCO Resolution 24-02

Exhibit

- A. Annexation Map – Castro Ranch Road Property

c: Edward Knapp, Landowner
Kristina Nelson
Jack Flynn, EBMUD
Armondo Hodge, WCWD

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July 6th, 2023

Via Electronic Mail

edward.m.knapp@gmail.com
krstnm.nlsn@gmail.com

To: Edward Knapp
Re: Castro Ranch Property
APN: 432-040-004-9

Dear Edward Knapp:

Water service to the subject property will be available contingent upon evidence of annexation to the East Bay Municipal Utility District (District) and compliance with the District's regulations governing water service and Schedule of Rates and Charges, which may include water main extensions and/or off-site pipeline improvements at the applicant's expense. The District's Regulations and Schedule of Rates and Charges can be found at www.ebmud.com. Since the property to be served is outside the District's service area, U.S. Bureau of Reclamation (USBR) approval will be required for inclusion to the District's Central Valley Project Contractor Service Area. Furthermore, an update to the District's Place-in-Use with the California State Water Resources Control Board (SWRCB) may also be necessary. At the applicant's expense, the District will seek approval from the USBR and SWRCB once the annexation proposal is approved by LAFCO.

If you have any questions, please contact our office at (510) 287-1008.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jack Flynn', is written over a horizontal line.

Jack Flynn
Manager of New Business
East Bay Municipal Utility District

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RESOLUTION NO. 24-02

**RESOLUTION OF THE CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
MAKING DETERMINATIONS AND APPROVING
ANNEXATIONS TO EAST BAY MUNICIPAL UTILITY DISTRICT AND WEST
COUNTY WASTEWATER DISTRICT – CASTRO RANCH ROAD**

WHEREAS, the above-referenced proposal was filed with the Executive Officer of the Contra Costa Local Agency Commission pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act (§56000 et seq. of the Government Code); and

WHEREAS, the Executive Officer examined the application and executed her certification in accordance with law, determining and certifying that the filing is sufficient; and

WHEREAS, at the time and in the manner required by law, the Executive Officer gave notice of the Commission’s consideration of the proposal; and

WHEREAS, the Executive Officer reviewed available information and prepared a report including her recommendations therein, and the report and related information were presented to and considered by the Commission; and

WHEREAS, at a public hearing held on July 10, 2024, the Commission heard, discussed, and considered all oral and written testimony related to the proposal including, but not limited to, the Executive Officer's report and recommendations, the environmental documents and determinations, applicable General and Specific Plans, consistency with the spheres of influence, and related factors and information including those contained in Gov. Code §56668; and

WHEREAS, information satisfactory to the Commission has been presented that no affected landowners/registered voters within the subject area object to the proposal; and

WHEREAS, the applicant has delivered to LAFCO an executed indemnification agreement providing for the applicant to indemnify LAFCO against any expenses arising from any legal actions to challenge the annexation; and

WHEREAS, the Local Agency Formation Commission determines the proposal to be in the best interest of the affected area and the organization of local governmental agencies within Contra Costa County and the City of San Ramon.

NOW, THEREFORE, the Contra Costa Local Agency Formation Commission **DOES HEREBY RESOLVE, DETERMINE AND ORDER** as follows:

1. The Commission, as Lead Agency, found the project exempt under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines §§15303(a) and (d) as a utility extension to serve one to three single-family residences.
2. Annexations to East Bay Municipal Utility District and West County Wastewater are hereby approved.
3. The subject parcel is assigned the following distinctive short-form designation:

ANNEXATIONS TO EAST BAY MUNICIPAL UTILITY DISTRICT AND WEST COUNTY WASTEWATER DISTRICT

4. The boundary of the subject area is found to be definite and certain as approved and set forth in Exhibit A, attached hereto and made a part hereof.
5. The subject area shall be liable for any authorized or existing taxes, charges, and assessments currently being levied on comparable properties within the annexing agencies.
6. The subject area is uninhabited.
7. No affected landowners or registered voters within the subject area object to the proposal, and the conducting authority (protest) proceedings are hereby waived.
8. All subsequent proceedings in connection with this annexation shall be conducted only in compliance with the approved boundaries set forth in the attachments and any terms and conditions specified in this resolution.

PASSED AND ADOPTED THIS 10th day of July 2024, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

CHARLES R. LEWIS, IV, CHAIR, CONTRA COSTA LAFCO

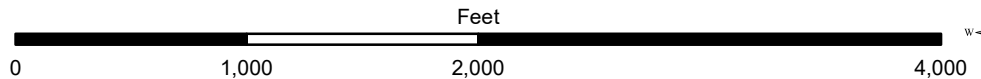
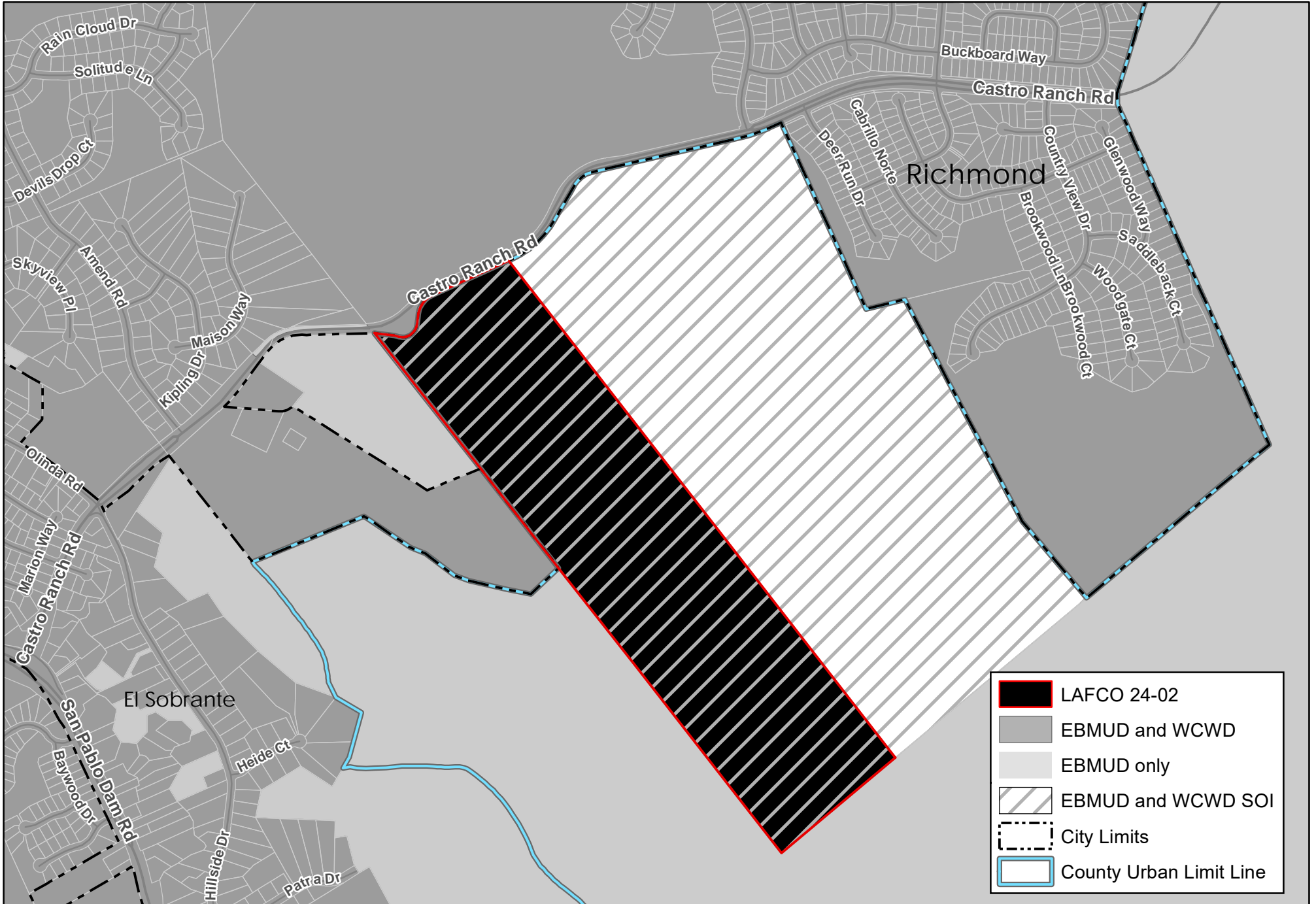
I hereby certify that this is a correct copy of a resolution passed and adopted by this Commission on the date stated.

Dated: July 10, 2024

Lou Ann Texeira, Executive Officer

Attachment 2

LAFCO 24-02: Annexations to East Bay Municipal Utility District and West County Wastewater District – Castro Ranch Road



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Lou Ann Texeira
Executive Officer

MEMBERS

- Candace Andersen**
County Member
- Charles R. Lewis, IV**
Public Member
- Gabriel Quinto**
City Member
- Patricia Bristow**
Special District Member
- Federal Glover**
County Member
- Michael R. McGill**
Special District Member
- Scott Perkins**
City Member

ALTERNATE MEMBERS

- Diane Burgis**
County Member
- Scott Pastor**
Special District Member
- Rob Schroder**
Public Member
- Edi Birsan**
City Member

July 10, 2024 (Agenda)

Contra Costa Local Agency Formation Commission
40 Muir Road, 1st Floor
Martinez, CA 94553

**July 10, 2024
Agenda Item 6**

**3rd Round Reclamation Districts Municipal Service Reviews and
Sphere of Influence Updates - Contract for Services**

Dear Members of the Commission:

The Commission annually adopts *Proposed* and *Final* budgets and a workplan. The FY 2024-25 budget and workplan include funding for Municipal Service Reviews (MSRs) and Sphere of Influence (SOI) Updates.

Contra Costa LAFCO is currently working on its 3rd round *County Service Area (CSAs)* MSR/SOI updates covering 15 CSAs. This MSR is expected to be released late 2024/early 2025. It is timely to move forward with another MSR. As presented in the FY 2024-25 budget report, the next MSR in the queue is the 3rd round *Reclamation Districts* MSR/SOI updates.

Previously, the Commission approved an “on-call” list of prequalified MSR/special study consultants, which includes *Policy Consulting Associates (PCA)*. The firm provides a range of services including preparing interdisciplinary studies for LAFCOs and other government agencies with an emphasis on MSRs/SOI updates and fiscal studies. PCA also provides contract staffing services to several LAFCOs throughout California. The firm is familiar with Contra Costa County and Contra Costa LAFCO, and served as a subconsultant to the Contra Costa County Fire Protection District and East Contra Costa East Fire Protection District in conjunction with the district annexation/dissolution in 2022.

RECOMMENDATION – It is recommended that the Commission authorize the LAFCO Executive Officer to execute a contract with *Policy Consulting Associates* to prepare the 3rd round *Reclamation Services* MSRs/SOI updates with a project budget not to exceed \$70,000.

Sincerely,

LOU ANN TEXEIRA
EXECUTIVE OFFICER

c: Jennifer Stephenson, Principal, *Policy Consulting Associates*

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Lou Ann Teixeira
 Executive Officer

MEMBERS

- | | |
|---|--|
| Candace Andersen
<i>County Member</i> | Federal Glover
<i>County Member</i> |
| Charles R. Lewis, IV
<i>Public Member</i> | Michael R. McGill
<i>Special District Member</i> |
| Gabriel Quinto
<i>City Member</i> | Scott Perkins
<i>City Member</i> |
| Patricia Bristow
<i>Special District Member</i> | |

ALTERNATE MEMBERS

- | |
|---|
| Diane Burgis
<i>County Member</i> |
| Scott Pastor
<i>Special District Member</i> |
| Rob Schroder
<i>Public Member</i> |
| Edi Birsan
<i>City Member</i> |

July 10, 2024 (Agenda)

**July 10, 2024
Agenda Item 7**

Contra Costa Local Agency Formation Commission (LAFCO)
 40 Muir Road, First Floor
 Martinez, CA 94553

Contra Costa LAFCO Workshop

Dear Commissioners:

On June 12, 2024, the Commission approved the FY 2024-25 LAFCO budget, which includes funding for Contra Costa LAFCO sponsored training and workshops. At the meeting, several Commissioners expressed interest in a LAFCO workshop. Staff suggests that LAFCO host a workshop for Commissioners and staff focusing on the uniqueness of LAFCO; our actions/goals/accomplishments; priorities in the coming year; how we are viewed (and/or want to be viewed) by others (e.g., local agencies, applicants, the public, etc.); and how LAFCO can make a difference.

LAFCO staff contacted Pamela Miller of *Miller Consulting* regarding facilitating a LAFCO workshop. Pamela Miller has an extensive background and over 38 years of experience working in public (local and regional government), private, and non-profit sectors. Pamela Miller served as the Executive Director for the California Association of Local Agency Formation Commissions (CALAFCO) for nearly 10 years.

Regarding the workshop date, after polling Commissioners and confirming with the workshop facilitator, we propose holding the workshop from 9:30 am to noon in early to mid-September (date to be determined). The draft agenda includes the following:

- I. 9:30 am - Breakfast
- II. 10:00 am - Welcome (LAFCO Chair), opening comments, and introductions
- III. 10:15 am – Discussion
 - a. Overview of LAFCO 2024-25 Work Plan
 - b. Priorities in FY 2024-25
 - c. Goals and Accomplishments
 - d. Role of the LAFCO Commissioner
 - e. How LAFCO is viewed and how we can make a difference
 - f. Looking to the future (small and large breakouts)
- IV. 11:45 am - Closing/Public Comments

Regarding facilities, LAFCO staff is currently researching meeting rooms. Possible options include conference rooms and 30 Muir Road and 40 Muir Road (Martinez). Other meeting suggestions are welcome.

RECOMMENDATIONS: Authorize LAFCO staff to execute a contract with *Miller Consulting* to facilitate the workshop in an amount not to exceed \$3,400.

Sincerely,

LOU ANN TEXEIRA
EXECUTIVE OFFICER



Lou Ann Teixeira
Executive Officer

MEMBERS

- Candace Andersen**
County Member
- Charles R. Lewis, IV**
Public Member
- Gabriel Quinto**
City Member
- Patricia Bristow**
Special District Member
- Federal Glover**
County Member
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- Edi Birsan**
City Member

July 10, 2024 (Agenda)

Contra Costa Local Agency Formation Commission
40 Muir Road, First Floor
Martinez, CA 94553

**July 10, 2024
Agenda Item 8**

**CALAFCO Annual Conference, Achievement Awards, and
Nominations for 2024-25 CALAFCO Board of Directors**

Dear Commissioners:

CALAFCO Annual Conference - The annual CALAFCO conference will be held October 16-19, 2024 at Tenaya Lodge in Yosemite. Conference registration opened on June 27th. Commissioners planning to attend, please submit your conference registration forms to the LAFCO Executive Officer by July 30th.

In conjunction with the annual conference, CALAFCO also announced calls for *CALAFCO Board Nominations* (Attachment 2) and *Achievement Awards* (Attachment 3).

Nominations for CALAFCO Board of Directors – On May 21, 2024, CALAFCO announced the opening of CALAFCO Board nominations. There are eight seats up for election this Fall - two seats from each of the four regions. The Coastal Region seats include a *County Member* and a *District Member*. Elections will be held during the Regional Caucuses on Thursday, October 17th, 2024 at the Tenaya Lodge. The deadline for Board nominations is **September 16, 2024**. Commissioner McGill currently serves as a Special District Member on the CALAFCO Board representing the Coastal Region, and also serves on the CALAFCO Legislative Committee. Commissioner McGill seeks re-election to the CALAFCO Board.

Designation of Voting Delegate - CALAFCO bylaws require that each LAFCO designate a voting delegate to vote on behalf of their Commission. The voting delegate may be a commissioner, alternate commissioner, or executive officer. The voting delegate will cast votes on behalf of Contra Costa LAFCO for 1) CALAFCO Board Members, and 2) Annual Business meeting items. Voting delegates must be designated by **September 16, 2024**.

Recommendations: Advise as to any Board nominations; appoint a voting delegate and alternate; and direct staff to forward the information to CALAFCO.

Sincerely,

LOU ANN TEXEIRA
EXECUTIVE OFFICER

Attachment 1 – CALAFCO Achievement Award Information
Attachment 2 – CALAFCO Achievement Award Nomination Form

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Date: May 13, 2024

To: CALAFCO Members
LAFCO Commissioners and Staff
Other Interested Organizations

From: Blake Inscore, Committee Chair
CALAFCO Achievement Awards Committee
CALAFCO Board of Directors

Subject: 2024 CALAFCO Achievement Award Nominations
Period Open



Deadline: Saturday, August 31, 2024

On behalf of the Association, I am pleased to announce that the nomination period for the 2024 CALAFCO Achievement Awards is now open!

Each year, CALAFCO is honored to recognize outstanding achievements by dedicated and committed individuals and/or organizations from throughout the state at its Annual Conference Achievement Awards Ceremony. This year's ceremony will be held at the gorgeous Tenaya Lodge just outside Yosemite National Park on October 17th, during the awards banquet.

Recognizing individual and organizational achievements is an important responsibility. It provides visible recognition and support to those who have gone **above and beyond** over the last year to advance the principles and goals of the Cortese-Knox-Hertzberg Act. We invite you to use this opportunity to nominate the individuals and organizations you feel deserve this important recognition based on the criteria outlined.

Before submitting a nomination, ***please carefully review the nomination instructions and the criteria for each award as incomplete nominations, and nominations that do not adhere to the submission guidelines, will not be considered by the Committee.***

ACHIEVEMENT AWARDS NOMINATION PROCEDURE:

1. Most nominations may be made by an individual, a LAFCO, a CALAFCO Associate Member, or any other organization.
2. Each nomination must meet the specific award category criteria for consideration.
3. With the exception of the Lifetime Achievement Award, all nominated projects or acts of service must have occurred or been completed between August 18, 2023, and August 15, 2024.
4. Nominations ***must be submitted with a completed nomination form.*** Please use a separate form for each

nomination. The form is your opportunity to highlight the most important points of your nomination.

5. Nomination *Executive Summaries* must be **limited to no more than 250 words in length**. Nomination *Summaries* must be **limited to no more than 1,000 words or 2 pages in length maximum**. You are encouraged to write them in a clear, concise and understandable manner. If the Awards Committee members require additional information, you will be contacted with that request. Any nomination received that exceeds this amount **will not be considered by the Committee**.
6. All supporting information (e.g. reports, news articles, etc.) must be submitted with the nomination. **Limit supporting documentation to no more than 3 pages**. If the Awards Committee members require additional information, you will be contacted with that request. Any nomination received that exceeds this amount **will not be considered by the Committee**.
7. All nomination materials must be submitted at one time and must be received by the deadline. No late nominations will be accepted – no exceptions. Electronic submittals are required and must be submitted as pdf document, using the fillable pdf document provided.
8. **Nominations and all supporting materials must be received no later than Saturday, August 31, 2024**. Send nominations via e-mail to:

Stephen Lucas, CALAFCO Executive Officer
slucas@buttecounty.net

You may contact Steve Lucas, CALAFCO Executive Officer, at slucas@buttecounty.net or (530) 538-7784 with any questions.

Members of the 2024 CALAFCO Board of Directors Awards Committee

Board Members:

Blake Inscore, Committee Chair (Del Norte LAFCO, Northern Region)
Rodrigo Espinosa (Merced LAFCO, Central Region)
Kenneth Leary (Napa LAFCO, Coastal Region)
Anita Paque (Calaveras LAFCO, Central Region)

Regional Officer Members:

<i>Steve Lucas</i> , CALAFCO Executive Officer (Northern Region)	slucas@buttecounty.net
<i>José Henriquez</i> , CALAFCO Deputy Executive Officer (Central Region)	henriquezj@saccounty.net
<i>Dawn Longoria</i> , CALAFCO Deputy Executive Officer (Coastal Region)	dlongoria@napa.lafco.ca.gov
<i>Gary Thompson</i> , CALAFCO Deputy Executive Officer (Southern Region)	gthompson@lafco.org

Attachments:

- Achievement Award categories, nomination and selection criteria
- Listing of prior Achievement Award recipients
- 2024 Achievement Award nomination form (separate file)



CALAFCO ACHIEVEMENT AWARD CATEGORIES, NOMINATION & SELECTION CRITERIA

Every year, CALAFCO recognizes excellence within the LAFCO community, and among the full membership, by presenting *Achievement Awards* at the CALAFCO Annual Conference. Nominations are now open and being accepted until **Saturday, August 31, 2024** in the following categories:

OUTSTANDING CALAFCO VOLUNTEER

Award Summary:

Recognizes a CALAFCO volunteer who has provided exemplary service **during the year past**. Exemplary service is service which clearly goes above and beyond that which is asked or expected in the charge of their responsibilities. This category may include a CALAFCO Board member, regional officer, program volunteer, or any other requested volunteer.

Nomination criteria:

1. Nominee must have volunteered for the Association during the year in which the nomination is being made.
2. Nominee does not have to be a CALAFCO member.
3. Volunteer efforts must have demonstrated the individual going above and beyond what was asked/expected with positive and effective results.
4. Nominee can be a CALAFCO Board member, regional officer, program volunteer or any other volunteer.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to each nominee, regardless of their position or role as a volunteer. Only the contributions and outcomes shall be considered, not the individual's position.
3. The extent of the volunteerism and the overall impact to the statewide Association and membership based on that volunteerism shall be considered.
4. Preference may be given to individuals who have not previously received this award and meet all the required criteria.

OUTSTANDING CALAFCO ASSOCIATE MEMBER

Award Summary:

Presented to an active CALAFCO Associate Member (person or agency) that has advanced or promoted the cause of LAFCOs by consistently producing distinguished work that upholds the mission and goals of LAFCOs and has helped elevate the role and mission of LAFCOs through its work. Recipient consistently demonstrates a collaborative approach to LAFCO stakeholder engagement.

Further, the individual or firm has a proven commitment to the Association membership through volunteering time and resources to further the cause of LAFCO and CALAFCO.

Nomination criteria:

1. Nominee must be a CALAFCO Associate Member in good standing with the Association.
2. Nominee shall be an Associate Member for the full year in which the nomination is being made.
3. The Associate Member nominated shall have been an Associate Member in good standing with the Association for at least one year prior to the year for which the nomination is being made.
4. As an Associate Member, the nominee may be an individual, firm or agency.
5. The nominee may be an individual within an Associate Member firm or agency.
6. Nominee shall demonstrate that through their work as an Associate Member, the role and mission of LAFCO has been upheld and furthered.
7. Nominee must have proven cooperative and collaborative approaches to situations and solutions that affect LAFCOs statewide as an Associate Member.
8. Proven commitment to the Association's membership as an Associate Member by volunteering resources to the Association during the year in which the nomination is made.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to all nominees that meet the nominating criteria.
3. The level of volunteering time and resources to the Association shall be a consideration with all other nomination criteria.

OUTSTANDING COMMISSIONER

Award Summary:

Presented to an individual Commissioner for extraordinary service to his or her Commission. Extraordinary service is considered actions above and beyond those required in the course of fulfilling their statutory responsibilities as a Commissioner. It requires consistently demonstrating independent judgment on behalf of the interest of the entire county, developing innovative and collaborative solutions to local issues, and leading the commission and community by example.

Nomination criteria:

1. Nominee must be a Commissioner of a LAFCO in good standing with the Association.
2. Nominee shall be a Commissioner for the full year in which the nomination is being made.
3. Proven demonstration of consistently exercising independent judgment for the greater good of the County is required.
4. Proven leadership of the commission and the community through collaborative, innovative and creative solutions to local issues is required.
5. Proven effective results and outcomes shall be demonstrated in the nomination.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to all nominees that meet the nominating criteria.
3. Representation type (city-county-district-public) shall not be a consideration nor shall be the size or geographic area of the LAFCO on which the Commissioner serves.

4. The overall impact of the leadership of the Commissioner shall be considered.
5. Preference may be given to individuals who have not previously received this award and meet all the required criteria.

OUTSTANDING LAFCO PROFESSIONAL

Award Summary:

Recognizes an Executive Officer, Staff Analyst, Clerk, Legal Counsel or any other LAFCO staff person for exemplary service during the past year. Exemplary service is considered actions which clearly go above and beyond that which is asked, expected, or required in the charge of their LAFCO responsibilities.

Nomination criteria:

1. Nominee must be a staff person of a LAFCO in good standing with the Association.
2. Nominee shall be a staff person for the full year in which the nomination is being made.
3. As a staff person, the nominee can be either an employee of the LAFCO or a contractor providing employee-type services to the LAFCO.
4. Efforts must be demonstrated that the individual has consistently gone above and beyond or outside the scope of their role or job responsibilities, with proven results that otherwise would not have occurred.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to all nominees that meet the nominating criteria.
3. Position within a LAFCO shall not be a consideration, nor shall be the size or geographic area of the LAFCO.
4. The overall impact of the LAFCO professional to their LAFCO and the greater community shall be considered.
5. Preference may be given to individuals who have not previously received this award and meet all the required criteria.

LIFETIME ACHIEVEMENT AWARD

Award Summary:

Recognizes any individual who has made extraordinary contributions to the statewide LAFCO community in terms of longevity of service, exemplary advocacy of LAFCO-related legislation, proven leadership in approaching a particular issue or issues, and demonstrated support in developing and implementing innovative and creative ways to support the goals of LAFCOs throughout California. At a minimum, the individual should be involved in the LAFCO community for at least twenty (20) years.

Nomination criteria:

1. Nomination must be received from a member LAFCO or Associate Member in good standing with the Association.
2. A minimum of 20 years direct involvement with the LAFCO community is required for

- consideration.
3. During that time, nominee shall have a proven positive impact and effect on the support and evolution of LAFCOs statewide.
 4. This includes advocacy of LAFCOs statewide through legislation, developing creative and innovative solutions to LAFCO issues that serve beyond their LAFCO to the greater good, and collaborative stakeholder approaches to issues and opportunities to further the cause and mission of LAFCO.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Preference may be given to nominees who also have proven experience volunteering for CALAFCO through a regional officer role, serving on committees, serving on the CALAFCO Board, or any other method of volunteering for the Association that serves to promote and support the mission and work of LAFCOs throughout the state.

LEGISLATOR OF THE YEAR

Award Summary:

Presented to a member of the California State Senate or Assembly in recognition of leadership and valued contributions in support of LAFCO goals that have a statewide effect. The recipient shall have demonstrated clear support and effort to further the cause and ability of LAFCOs to fulfill their statutory mission. Selected by CALAFCO Board by super majority.

Nomination criteria:

1. Nominee shall be a California State legislator during the full year in which the nomination was made.
2. Nominee must have demonstrated extraordinary leadership in the Legislature on behalf of LAFCOs statewide, with efforts resulting in a positive impact for all LAFCOs.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. All Legislator of the Year nominations shall be forwarded by the Achievement Awards Committee to the Board for consideration.
3. Selection of the recipient of this award shall be done with a super majority approval of the Board (present at the time of the vote).

MIKE GOTCH EXCELLENCE IN PUBLIC SERVICE AWARD

Award Summary:

Awarded to an individual, group or agency for actions that rise above expected or common functions or actions that are LAFCO-related; *and* reduce or eliminate common institutional roadblocks; *and* result in a truly extraordinary public service outcome. Individuals, a LAFCO, or collaborative effort among multiple LAFCOs or a LAFCO with other entities are eligible. Other entities shall be decision-making bodies at the local, regional or state level. This award has two distinct categories, each focusing on a specific area:

1. *Protection of agricultural and open space lands and prevention of sprawl*

2. *Innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, promotion of efficient and effective delivery of municipal services*

Award categories:

- **Protection of agricultural and open space lands and prevention of sprawl**

Includes the development and implementation of programs or other actions associated with agriculture, water, flood control, parks and recreation, habitat conservation plans and public lands. Demonstrates the recipient has identified, encouraged and ensured the preservation of agricultural and open space lands. Proven actions that encourage cities, counties and special districts to direct development away from all types of agricultural lands, including prime agricultural lands and open space lands. Includes demonstrated consideration given in decisions to Regional Transportation Plans, including sustainable communities strategies and other growth plans to ensure reliable services, orderly growth, and sustainable communities.

- **Innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, promotion of efficient and effective delivery of municipal services**

Includes the development and implementation of innovate support and systems within internal LAFCO operations in the support of local agencies. Actions produce systemic and sustainable improvements and innovation of local government. Proven facilitation of constructive discussions with local and regional agencies and proactive outreach to local and regional agencies as well as local stakeholders and communities to identify issues and solutions and demonstrated action as a coordinating agency in offering and supporting unique local solutions to meet local challenges. Successful demonstration of development of capacities and abilities of local agencies. Provide tools and resources to local agencies to address aging infrastructure, fiscal challenges and the maintenance of existing services. Demonstrated action to streamline the provision of local services with proven results that services are consistent or have been improved as a result, with little to no increased cost to the consumer. Focused efforts and proven results to ensure delivery of services to all communities, especially disadvantaged communities.

Nomination criteria:

1. Clear demonstration that the actions rise above expected or common functions or actions.
2. The actions reduced or eliminated common institutional roadblocks.
3. The actions clearly proven a truly extraordinary public service outcome that is systemic and sustainable.
4. Identified unique circumstances and factors leading to the solution/project.
5. The innovative steps taken by the LAFCO or entity/entities/individual to solve the problem, overcome the situation, or to take action.
6. Clear description of the results/outcomes of the work and the short- and long-term effects.
7. How this work can be promoted as a LAFCO best practice.
8. Clear demonstration how this nomination meets all criteria.

Selection Criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to each nominee within each category. The size or geographic area of the LAFCO within a given category shall not be a consideration.
3. The overall impact of the actions and outcomes to the greater community being served shall be considered.
4. The level of impact based on the required nomination criteria shall be considered.

QUALIFYING PERIOD: *With the exception of the Lifetime Achievement Award, all nominated projects or acts of service must have occurred or been completed between August 18, 2023, and August 15, 2024.*



PREVIOUS CALAFCO ACHIEVEMENT AWARD RECIPIENTS

2023

Lifetime Achievement Award:	Dawn Mittleman Longoria , Napa LAFCO
Outstanding Commissioner	Richard Bettencourt , San Benito LAFCO
Outstanding LAFCO Professional	Two-Way Tie: José C. Henriquez , Sacramento LAFCO Andrea Ozdy , Ventura LAFCO
Outstanding Associate Member	Colantuono, Highsmith & Whatley
Outstanding Volunteer	Anita Paque , Calaveras LAFCO
Mike Gotch Award - Agriculture Innovation	Napa LAFCO Tom Cooley , Plumas LAFCO

2022

Outstanding Commissioner	Don Saylor , Yolo LAFCO
Outstanding LAFCO Professional	Carolyn Emery , Orange LAFCO
Mike Gotch Award - Innovation, Collaboration, And Outreach	Two-Way Tie: Cristine Crawford , Yolo LAFCO, and Erica Sanchez , El Dorado LAFCO & Amanda Ross , South Fork Consulting, LLC

2020 – 2021 (2 year period due to the pandemic)

Outstanding Associate Member	Planwest Partners
Outstanding Commissioner	Olin Woods , Yolo LAFCO
Outstanding LAFCO Professional	Crystal Craig , Riverside LAFCO
Mike Gotch Protection of Ag and Open Space Lands & Prevention of Urban Sprawl	Napa LAFCO
Mike Gotch Courage & Innovation in Local Government Leadership Award	Yolo LAFCO
Lifetime Achievement Award	Jerry Glabach , Los Angeles LAFCO

2019

Distinguished Service Award	Charley Wilson , Orange LAFCO
Most Effective Commission	Contra Costa LAFCO
Outstanding Commissioner	Jim DeMartini , Stanislaus LAFCO
Outstanding LAFCO Professional	David Church , San Luis Obispo LAFCO
Project of the Year	Orange LAFCO , for <i>San Juan Capistrano Utilities MSR</i>
Government Leadership Award	CA State Water Resources Control Board, Los Angeles County and Los Angeles LAFCO , for <i>Sativa Water District</i>
Mike Gotch Courage & Innovation in Local Government Leadership Award	Butte LAFCO
Legislator of the Year	Assembly Member Mike Gipson
Lifetime Achievement Award	John Benoit , various LAFCOs, Jurg Heuberger , Imperial LAFCO

2018

Distinguished Service Award	John Withers , Orange LAFCO
Most Effective Commission	Santa Clara LAFCO
Outstanding Commissioner	Margie Mohler , Napa LAFCO
Outstanding LAFCO Professional	George Williamson , Del Norte LAFCO
Outstanding LAFCO Clerk	Elizabeth Valdez , Riverside LAFCO
Outstanding CALAFCO Associate Member	Best Best & Krieger
Project of the Year	Lake LAFCo , water services consolidation
Government Leadership Award	City of Porterville, County of Tulare, Dept. of Water Resources, State Water Resources Control Board, Governor's Office of Emergency Services, Self Help Enterprises, Community Water Center for East Porterville water supply project
Mike Gotch Courage & Innovation in Local Government Leadership Award	Mike Ott , San Diego LAFCO
Legislator of the Year	Assembly Member Anna Caballero
Lifetime Achievement Award	Pat McCormick , Santa Cruz LAFCO, George Spiliotis , Riverside LAFCO

2017

Most Effective Commission	Los Angeles LAFCO
Outstanding CALAFCO Member	Sblend Sblendorio , Alameda LAFCO
Outstanding Commissioner	John Marchand , Alameda LAFCO
Outstanding LAFCO Professional	Paul Novak , Los Angeles LAFCO
Outstanding LAFCO Clerk	Richelle Beltran , Ventura LAFCO
Outstanding CALAFCO Associate Member	Policy Consulting Associates
Project of the Year	County Services MSR , Butte LAFCO, and Santa Rosa Annexation , Sonoma LAFCO
Government Leadership Award	San Luis Obispo County Public Works Dept.
Lifetime Achievement Award	Kathy Rollings McDonald (San Bernardino)

2016

Distinguished Service Award	Peter Brundage , Sacramento LAFCO
Most Effective Commission	San Luis Obispo LAFCO
Outstanding CALAFCO Member	John Leopold , Santa Cruz LAFCO
Outstanding Commissioner	Don Tatzin , Contra Costa LAFCO
Outstanding LAFCO Professional	Steve Lucas , Butte LAFCO
Outstanding LAFCO Clerk	Cheryl Carter-Benjamin , Orange LAFCO
Project of the Year	Countywide Water Study , (Marin LAFCO)
Government Leadership Award	Southern Region of CALAFCO
Lifetime Achievement Award	Bob Braitman (retired Executive Officer)

2015

Mike Gotch Courage & Innovation in Local Government Leadership Award	Yuba County Water Agency
Distinguished Service Award	Mary Jane Griego , Yuba LAFCO
Most Effective Commission	Butte LAFCO
Outstanding CALAFCO Member	Marjorie Blom , formerly of Stanislaus LAFCO
Outstanding Commissioner	Matthew Beekman , formerly of Stanislaus LAFCO
Outstanding LAFCO Professional	Sam Martinez , San Bernardino LAFCO
Outstanding LAFCO Clerk	Terri Tuck , Yolo LAFCO
Project of the Year	Formation of the Ventura County Waterworks District No. 38 (Ventura LAFCO) and 2015 San Diego County Health Care Services five-year sphere of influence and service review report (San Diego LAFCO)
Government Leadership Award	The Cities of Dublin, Pleasanton, Livermore and San Ramon, the Dublin San Ramon Services District and the Zone 7 Water Agency
CALAFCO Associate Member of the Year	Michael Colantuono of Colantuono, Highsmith & Whatley
Legislators of the Year Award	Assembly member Chad Mayes
Lifetime Achievement Award	Jim Chapman (Lassen LAFCO) and Chris Tooker (formerly of Sacramento LAFCO)

2014

Mike Gotch Courage & Innovation in Local Government Leadership Award	David Church , San Luis Obispo LAFCO
Distinguished Service Award	Kate McKenna , Monterey LAFCO
Most Effective Commission	Santa Clara LAFCO
Outstanding CALAFCO Member	Stephen Lucas , Butte LAFCO
Outstanding Commissioner	Paul Norsell , Nevada LAFCO
Outstanding LAFCO Professional	Kate McKenna , Monterey LAFCO
Outstanding LAFCO Clerk	Paige Hensley , Yuba LAFCO
Project of the Year	LAFCo Procedures Guide: 50th Year Special Edition , San Diego LAFCO
Government Leadership Award	Orange County Water District, City of Anaheim, Irvine Ranch Water District, and Yorba Linda Water District
Legislators of the Year Award	Assembly member Katcho Achadjian
Lifetime Achievement Award	Susan Wilson , Orange LAFCO

2013

Mike Gotch Courage & Innovation in Local Government Leadership Award	Simón Salinas , Commissioner, Monterey LAFCO
Distinguished Service Award	Roseanne Chamberlain , Amador LAFCO
Most Effective Commission	Stanislaus LAFCO
Outstanding CALAFCO Member	Harry Ehrlich , San Diego LAFCO
Outstanding Commissioner	Jerry Gladbach , Los Angeles LAFCO
Outstanding LAFCO Professional	Lou Ann Texeira , Contra Costa
LAFCO Outstanding LAFCO Clerk	Kate Sibley , Contra Costa LAFCO
Project of the Year	Plan for Agricultural Preservation , Stanislaus LAFCO
Government Leadership Award	Orange County LAFCO Community Islands Taskforce , Orange LAFCO

Legislators of the Year Award
Lifetime Achievement Award

Senators Bill Emmerson and Richard Roth
H. Peter Faye, Yolo LAFCO; **Henry Pellissier**, Los Angeles LAFCO; **Carl Leverenz**, Butte LAFCo; **Susan Vicklund-Wilson**, Santa Clara LAFCO.

2012

Mike Gotch Courage & Innovation in Local Government Leadership Award
Distinguished Service Award
Most Effective Commission
Outstanding CALAFCO Member

Bill Chiat, CALAFCO Executive Director

Outstanding Commissioner
LAFCO Outstanding LAFCO Professional
Outstanding LAFCO Clerk
Project of the Year

Marty McClelland, Commissioner, Humboldt LAFCO
Sonoma LAFCO

Stephen A. Souza, Commissioner, Yolo LAFCO and CALAFCO Board of Directors

Sherwood Darington, Monterey

Carole Cooper, Sonoma LAFCO

Gwenna MacDonald, Lassen LAFCO

Countywide Service Review & SOI Update, Santa Clara LAFCO

Government Leadership Award
Lifetime Achievement Award

North Orange County Coalition of Cities, Orange LAFCO

P. Scott Browne, Legal Counsel LAFCOs

2011

Mike Gotch Courage & Innovation in Local Government Leadership Award
Distinguished Service Award
LAFCo Most Effective Commission
Outstanding CALAFCO Member
Outstanding Commissioner
Outstanding LAFCO Professional
Outstanding LAFCO Clerk
Project of the Year

Martin Tuttle, Deputy Director for Planning, Caltrans

Mike McKeever, Executive Director, SACOG

Carl Leverenz, Commissioner and Chair, Butte

San Bernardino LAFCO

Keene Simonds, Executive Officer, Napa LAFCO

Louis R. Calcagno, Monterey LAFCO

June Savala, Deputy Executive Officer, Los Angeles LAFCO

Debbie Shubert, Ventura LAFCO

Cortese-Knox-Hertzberg Definitions Revision

Bob Braitman, Scott Browne, Clark Alsop, Carole Cooper, and George Spiliotis

Government Leadership Award

Contra Costa Sanitary District

Elsinore Water District and Elsinore Valley Municipal Water District

2010

Mike Gotch Courage & Innovation in Local Government Leadership Award
Distinguished Service Award

Helen Thompson, Commissioner, Yolo LAFCO

Kathleen Rollings-McDonald, Executive Officer, San Bernardino LAFCO

Bob Braitman, Executive Officer, Santa Barbara LAFCO

Tulare LAFCO

Most Effective Commission
Outstanding CALAFCO Member
Outstanding Commissioner
Outstanding LAFCO Professional
Outstanding LAFCO Clerk

Roger Anderson, Ph.D., CALAFCO Chair, Santa Cruz LAFCO

George Lange, Ventura LAFCO

Harry Ehrlich, Government Consultant, San Diego LAFCO

Candie Fleming, Fresno LAFCO

Project of the Year

Butte LAFCo

Sewer Commission - Oroville Region Municipal Service Review

Government Leadership Award

Nipomo Community Services District and the County of San Luis Obispo

Special Achievement

Chris Tooker, Sacramento LAFCO and CALAFCO Board of Directors

2009

Mike Gotch Courage & Innovation in Local Government Leadership Award

Paul Hood, Executive Officer, San Luis Obispo LAFCO

Distinguished Service Award

William Zumwalt, Executive Officer, Kings LAFCO

Most Effective Commission

Napa LAFCO

Outstanding CALAFCO Member

Susan Vicklund Wilson, CALAFCO Vice Chair
Jerry Gladbach, CALAFCO Treasurer

Outstanding Commissioner

Larry M. Fortune, Fresno LAFCO

Outstanding LAFCO Professional

Pat McCormick, Santa Cruz LAFCO Executive Officer

Outstanding LAFCO Clerk

Emmanuel Abello, Santa Clara LAFCO

Project of the Year

Orange LAFCO Boundary Report

Government Leadership Award

Cities of Amador City, Jackson, Lone, Plymouth & Sutter Creek; Amador County; Amador Water Agency; Pine Grove CSD – Countywide MSR Project

Legislator of the Year Award

Assembly Member Jim Silva

2008

Distinguished Service Award

Peter M. Detwiler, Senate Local Government Committee Chief Consultant

Most Effective Commission

Yuba LAFCO

Outstanding Commissioner

Dennis Hansberger, San Bernardino LAFCO

Outstanding LAFCO Professional

Michael Ott, San Diego LAFCO Executive Officer
Martha Poyatos, San Mateo Executive Officer

Outstanding LAFCO Clerk

Wilda Turner, Los Angeles LAFCO

Project of the Year

Kings LAFCO
City and Community District MSR and SOI Update

Government Leadership Award

San Bernardino Board of Supervisors

Legislator of the Year Award

Assembly Member Anna M. Caballero

2007

Outstanding CALAFCO Member

Kathy Long, Board Chair, Ventura LAFCo

Distinguished Service Award

William D. Smith, San Diego Legal

Counsel Most Effective Commission

Santa Clara LAFCO

Outstanding Commissioner

Gayle Uilkema, Contra Costa LAFCO

Outstanding LAFCO Professional

Joyce Crosthwaite, Orange LAFCO Executive Officer

Outstanding LAFCO Clerk

Debby Chamberlin, San Bernardino LAFCO

Project of the Year

San Bernardino LAFCo and City of Fontana
Islands Annexation Program

Government Leadership Award

City of Fontana - Islands Annexation Program

Lifetime Achievement

John T. "Jack" Knox

2006

Outstanding CALAFCO Member

Everett Millais, CALAFCO Executive Officer and Executive Officer of Ventura LAFCO

Distinguished Service Award	Clark Alsop , CALAFCO Legal Counsel
Most Effective Commission Award	Alameda LAFCO
Outstanding Commissioner Award	Ted Grandsen , Ventura LAFCO Chris Tooker , Sacramento LAFCO
Outstanding LAFCO Professional Award	Larry Calemine , Los Angeles LAFCO Executive Officer
Outstanding LAFCO Clerk Award	Janice Bryson , San Diego LAFCO Marilyn Flemmer , Sacramento LAFCO
Project of the Year Award	Sacramento Municipal Utility District Sphere of Influence Amendment and Annexation; Sacramento LAFCO
Outstanding Government Leadership Award	Cities of Porterville, Tulare, and Visalia and Tulare LAFCO Island Annexation Program
Legislator of the Year Award	Senator Christine Kehoe

2005

Outstanding CALAFCO Member	Peter Herzog , CALAFCO Board, Orange LAFCO
Distinguished Service Award	Elizabeth Castro Kemper , Yolo LAFCO
Most Effective Commission Award	Ventura LAFCO
Outstanding Commissioner Award	Art Aseltine , Yuba LAFCO Henri Pellissier , Los Angeles LAFCO
Outstanding LAFCO Professional Award	Bruce Baracco , San Joaquin LAFCO
Outstanding LAFCO Clerk Award	Danielle Ball , Orange LAFCO
Project of the Year Award	San Diego LAFCO MSR of Fire Protection and Emergency Medical Services
Outstanding Government Leadership Award	Sacramento Area Council of Governments (SACOG)

2004

Outstanding CALAFCO Member	Scott Harvey , CALAFCO Executive Director
Distinguished Service Award	Julie Howard , Shasta LAFCO
Most Effective Commission Award	San Diego LAFCO
Outstanding Commissioner Award	Edith Johnsen , Monterey LAFCO
Outstanding LAFCO Professional Award	David Kindig , Santa Cruz LAFCO
Project of the Year Award	San Luis Obispo LAFCO Nipomo CSD SOI Update, MSR, and EIR

2003

Outstanding CALAFCO Member	Michael P. Ryan , CALAFCO Board Member
Distinguished Service Award	Henri F. Pellissier , Los Angeles LAFCO
Most Effective Commission Award	San Luis Obispo LAFCO
Outstanding Commissioner Award	Bob Salazar , El Dorado LAFCO
Outstanding LAFCO Professional Award	Shirley Anderson , San Diego LAFCO
Outstanding LAFCO Clerk Award	Lori Fleck , Siskiyou LAFCO
Project of the Year Award	Napa LAFCo Comprehensive Water Service Study
Special Achievement Award	James M. Roddy

2002

Outstanding CALAFCO Member	Ken Lee , CALAFCO Legislative Committee Chair
Most Effective Commission Award	San Diego LAFCO Outstanding
Commissioner Award	Ed Snively , Imperial LAFCO
Outstanding LAFCO Professional Award	Paul Hood , San Luis Obispo LAFCO
Outstanding LAFCO Clerk Award	Danielle Ball , Orange LAFCO

Project of the Year Award
 Outstanding Government Leadership Award

San Luis Obispo LAFCO
Napa LAFCo, Napa County Farm Bureau, Napa Valley Vintners Association, Napa Valley Housing Authority, Napa County Agricultural Commissioner's Office, Napa County Counsel Office, and Assembly Member Patricia Wiggins

2001

Outstanding CALAFCO Member
 Distinguished Service Award
 Outstanding Commissioner Award
 Outstanding LAFCO Professional Award
 Project of the Year Award
 Outstanding Government Leadership Award
 Legislator of the Year Award

SR Jones, CALAFCO Executive Officer
David Martin, Tax Area Services Section, State Board of Equalization
H. Peter Faye, Yolo LAFCO
Ingrid Hansen, San Diego LAFCO
Santa Barbara LAFCO
Alameda County Board of Supervisors, Livermore City Council, Pleasanton City Council
Senator Jack O'Connell

2000

Outstanding CALAFCO Member
 Distinguished Service Award
 Most Effective Commission Award
 Outstanding Commissioner
 Outstanding LAFCO Professional Award
 Outstanding LAFCO Clerk Award
 Project of the Year Award
 Legislator of the Year Award

Ron Wootton, CALAFCO Board Chair
Ben Williams, Commission on Local Governance for the 21st Century
Yolo LAFCO
Rich Gordon, San Mateo LAFCO
Annamaria Perrella, Contra Costa LAFCO
Susan Stahmann, El Dorado LAFCO
San Diego LAFCO
Robert Hertzberg, Assembly Member

1999

Distinguished Service Award
 Most Effective Commission Award
 Outstanding Executive Officer Award
 Outstanding LAFCO Clerk Award
 Most Creative Solution to a Multi-Jurisdictional Problem
 Outstanding Government Leadership Award
 Legislator of the Year Award

Marilyn Ann Flemmer-Rodgers, Sacramento LAFCO
Orange LAFCO
Don Graff, Alameda LAFCO
Dory Adams, Marin LAFCO
San Diego LAFCO
Assembly Member John Longville
Assembly Member Robert Hertzberg

1998

Outstanding CALAFCO Member
 Distinguished Service Award
 Most Effective Commission Award
 Outstanding Executive Officer Award
 Outstanding Staff Analysis
 Outstanding Government Leadership Award

Dana Smith, Orange LAFCO
Marvin Panter, Fresno LAFCO
San Diego LAFCO
George Spiliotis, Riverside LAFCO
Joe Convery, San Diego LAFCO
Joyce Crosthwaite, Orange LAFCO
Santa Clara County Planning Department

1997

Most Effective Commission Award
 Outstanding Executive Officer Award

Orange LAFCO
George Finney, Tulare LAFCO

Outstanding Staff Analysis

Annamaria Perrella, Contra Costa LAFCO

Outstanding Government Leadership Award

South County Issues Discussion Group

Most Creative Solution to a Multi-Jurisdictional Problem

Alameda LAFCO and Contra Costa LAFCO

Legislator of the Year Award

Assembly Member Tom Torlakson



Achievement Award Nomination Form

NOMINEE - Person or Agency Being Nominated

Name: _____

Organization: _____

Address: _____

Phone: _____

E-mail: _____

NOMINATION CATEGORY (check one – see category criteria on attached sheet)

- Outstanding CALAFCO Volunteer
- Outstanding CALAFCO Associate Member
- Outstanding Commissioner
- Outstanding LAFCo Professional

Mike Gotch Excellence in Public Service (choose one category below)

- Protection of agricultural and open space lands and prevention of sprawl*
- Innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, promotion of efficient and effective delivery of municipal services*
- Legislator of the Year (must be approved by the full CALAFCO Board)
- Lifetime Achievement Award

NOMINATION SUBMITTED BY:

Name: _____

Organization: _____

Address: _____

Phone: _____

E-mail: _____

EXECUTIVE SUMMARY

In no more than 250 words, summarize why this recipient is the most deserving of this award.

NOMINATION SUMMARY

Please indicate the reasons why this person or agency deserves to be recognized (this section must be no more than 1,000 words or 2 pages maximum. Attach 2nd page, if needed.)



Lou Ann Teixeira
 Executive Officer

MEMBERS

Candace Andersen
 County Member
 Charles R. Lewis, IV
 Public Member
 Gabriel Quinto
 City Member
 Patricia Bristow
 Special District Member
 Federal Glover
 County Member
 Michael R. McGill
 Special District Member
 Scott Perkins
 City Member

ALTERNATE MEMBERS

Diane Burgis
 County Member
 Scott Pastor
 Special District Member
 Rob Schroder
 Public Member
 Edi Birsan
 City Member

July 12, 2024

**July 10, 2024
 Agenda Item 9**

Contra Costa Local Agency Formation Commission
 40 Muir Road, 1st Floor
 Martinez, CA 94553

Legislative Report – CALAFCO Update and Position Letter

Dear Members of the Commission:

CALAFCO is sponsoring two bills this year - **AB 3277** (ad valorem taxes) and **SB 1209** (indemnification proposal). **AB 3277** pertains to formation of a special district when a share of the ad valorem property tax is sought. **SB 1209** authorizes LAFCO to require an applicant to defend, indemnify, and hold harmless LAFCO, its agents, officers, and employees from and against any claim, action, or proceeding, as specified, arising from or relating to the action or determination by the LAFCO.

On March 20, 2024, **SB 1209** passed through the Senate Local Government Committee, and on June 19, 2024, the bill was approved by the Assembly Local Government Committee by unanimous vote. The CALAFCO Executive Director notes that next steps include the Assembly Floor, then back to the Senate for concurrence. Due to Summer Recess, the next action on this bill will likely occur in August.

On May 23rd, CALAFCO called for letters of support for **AB 3277** and **SB 1209**. In accordance with our local policies, LAFCO staff worked with LAFCO Chair Lewis and submitted letters of support for **AB 3277** and **SB 1209**. September 30, 2024 is the last day for the Governor to sign or veto bills passed by the legislature.

The CALAFCO Legislative Committee last met on May 10th. The next CALAFCO Legislative Committee meeting is on July 12, 2024. Commissioner McGill is a member of the CALAFCO Legislative Committee.

Currently, CALAFCO is tracking no “Priority 2” bills and continues to track “Priority 3 Bills” as listed below.

1. AB 805 (Arambula) Sewer service: disadvantaged communities
2. AB 817 (Pacheco) Open meetings: teleconferencing: subsidiary body – BROWN ACT
3. AB 2302 (Addis) Open meetings: local agencies: teleconferences
4. AB 2715 (Boerner) Ralph M Brown Act: closed sessions
5. SB 537 (Becker) Open Meetings: multijurisdictional, cross-country: teleconferences – BROWN ACT

RECOMMENDATION – Informational item – no action needed

Sincerely,

LOU ANN TEXEIRA
EXECUTIVE OFFICER

Attachments

Letter of Support to Governor Newsom - AB 3277

Letter of Support to Governor Newsom - SB 1209



Lou Ann Teixeira
Executive Officer

MEMBERS

Candace Andersen
County Member
Charles R. Lewis, IV
Public Member
Gabriel Quinto
City Member
Patricia Bristow
Special District Member
Federal Glover
County Member
Michael R. McGill
Special District Member
Scott Perkins
City Member

ALTERNATE MEMBERS

Diane Burgis
County Member
Scott Pastor
Special District Member
Rob Schroder
Public Member
Edi Birsan
City Member

June 17, 2024

The Honorable Gavin Newsom
Governor, State of California
1021 O Street, Suite 9000
Sacramento, CA 95814

Re: **SIGNATURE REQUEST - AB 3277**, Local agency formation commission: districts:
property tax (Assembly Local Government Committee)

Dear Governor Newsom,

Contra Costa Local Agency Formation Commission (LAFCO) respectfully requests that you sign **AB 3277** (Local agency formation commission: districts: property tax), which was sent for Enrollment on June 13, 2024. This bill makes a minor change to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (“the Act”) that streamlines the process in certain instances.

Currently, existing statute requires a commission to perform a financial analysis of ad valorem property taxes when a proposal is received that includes incorporation of a city or formation of a district. The only purpose of the analysis is to determine how best to apportion the property taxes between the agencies. However, occasionally, an application is received in which a district waives any portion of the ad valorem taxes. In those situations, no analysis is needed for the process, yet it remains required by statute.

AB 3277 will add language that clarifies that the financial analysis only needs to be performed in those instances where a portion of the ad valorem property taxes is being sought. By making this minor change, **AB 3277** will limit this time-consuming process to only those applications requiring it.

For these reasons, Contra Costa LAFCO supports **AB 3277**, and respectfully requests that you sign **AB 3277**.

Please do not hesitate to contact us if you have any questions or concerns regarding our position.

Sincerely,


Charles R. Lewis, IV, Chair
Contra Costa LAFCO

cc: Honorable Juan Carrillo, Chair, Assembly Local Government Committee
Jimmy MacDonald, Consultant, Assembly Local Government Committee
Brady Borcharding, Deputy Legislative Secretary to the Governor

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CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION

40 Muir Road, 1st Floor • Martinez, CA 94553

e-mail: LouAnn.Teixeira@lafco.cccounty.us

(925) 313-7133

Lou Ann Teixeira
Executive Officer

MEMBERS

Candace Andersen
County Member
Charles R. Lewis, IV
Public Member
Gabriel Quinto
City Member

Federal Glover
County Member
Michael R. McGill
Special District Member
Scott Perkins
City Member

Patricia Bristow
Special District Member

ALTERNATE MEMBERS

Diane Burgis
County Member
Scott Pastor
Special District Member
Rob Schroder
Public Member
Edi Birsan
City Member

June 12, 2024

Honorable Juan Carrillo, Chair
Assembly Local Government Committee
1020 N St., Rm. 157
Sacramento, CA 95814

RE: **SUPPORT, AS AMENDED - SB 1209 (Cortese): Local agency formation commission: indemnification**

Dear Chair Carrillo and Committee Members:

The Contra Costa Local Agency Formation Commission (LAFCO) is pleased to support Senate Bill (SB) 1209, sponsored by the California Association of Local Agency Formation Commissions (CALAFCO). **SB 1209** would add a new section to Government Code authorizing LAFCOs to enter into an indemnification agreement with an applicant, which would hold harmless the LAFCO or its agents from any action relating to LAFCO's approval. Counties and cities are empowered to enter into, and require indemnification, and routinely do so with respect to discretionary land-use and other approvals. **SB 1209** would provide LAFCOs with similar authority in this situation.

This bill is in response to a 2022 decision of the Second District Court of Appeals, which found that existing State law does not provide explicit authority to LAFCOs to require indemnification in any situation. Absent indemnification authority - and because LAFCO funding is statutorily required in a specified ratio from the county, cities, and special districts within the county - the costs to defend litigation must be absorbed by all of LAFCO's funding agencies.

Consequently, **SB 1209** will provide LAFCOs with the ability to use a tool already in use by counties and cities; and will prevent costs to defend litigation from being shifted to LAFCO's funding agencies.

Thus, for the above reasons, Contra Costa LAFCO strongly supports **SB 1209** and respectfully requests your AYE vote.

Sincerely,

Charles R. Lewis, IV, Chair

cc: Members and all Consultants, Assembly Local Government Committee
The Honorable Dave Cortese, California State Senate
René LaRoche, Executive Director, CALAFCO

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Lou Ann Teixeira
Executive Officer

MEMBERS

- | | |
|---|--|
| Candace Andersen
<i>County Member</i> | Federal Glover
<i>County Member</i> |
| Charles R. Lewis, IV
<i>Public Member</i> | Michael R. McGill
<i>Special District Member</i> |
| Gabriel Quinto
<i>City Member</i> | Scott Perkins
<i>City Member</i> |
| Patricia Bristow
<i>Special District Member</i> | |

ALTERNATE MEMBERS

- | |
|---|
| Diane Burgis
<i>County Member</i> |
| Scott Pastor
<i>Special District Member</i> |
| Rob Schroder
<i>Public Member</i> |
| Edi Birsan
<i>City Member</i> |

July 10, 2024

**July 10, 2024
Agenda Item 10**

Contra Costa Local Agency Formation Commission
40 Muir Road, 1st Floor
Martinez, CA 94553

On-Call List of LAFCO Consultants

Dear Commissioners,

Contra Costa LAFCO currently employs two full-time employees – a *Clerk/Analyst* and an *Executive Officer*. LAFCO supplements its staff with consultants, contractors, and County staff when needed.

Consultants and contractors are used primarily for environmental planning services and to prepare Municipal Service Reviews/Sphere of Influence Updates and special studies.

Attached please find the on-call list of LAFCO prequalified contractors and consultants.

RECOMMENDATION: *This is an informational item – no action is needed.*

Sincerely,

Lou Ann Teixeira
Executive Officer

Attachment: On-Call List of Pre-Qualified Municipal Service Reviews/Special Studies/CEQA/Environmental/and Other Consultants

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"ON-CALL" LIST OF PRE-QUALIFIED MUNICIPAL SERVICES REVIEW/SPECIAL STUDIES/ENVIRONMENTAL CONSULTANTS

Company	Contact	Address	City, State, Zip	Phone	E-mail
Berkson Associates	Richard Berkson	34 Terrace Ave	San Anselmo, CA 94690	510-612-6906	Richard@BerksonAssociates.com
E Mulberg & Associates	Elliot Mulberg	PO Box 582931	Elk Grove, CA 95758	916-217-8393	elliott@emulberg.com
Economic & Planning Systems	Ashleigh Kanat	1330 Broadway Suite 450	Oakland, CA 94612	510-841-9190	akanat@epsys.com
Harvey M. Rose Associates, LLC	Fred Brousseau	1390 Market St, Ste 1150	San Francisco, CA 94102	415-552-9292	info@harveyrose.com
Lamphier Gregory	Scott Gregory	4100 Redwood St, Suite 20A - #601	Oakland, CA 94619	510-535-6690	sgregory@lamphier-gregory.com
Municipal Resource Group LLC	Mary Egan	8788 Elk Grove Blvd. Building 1, Suite L	Elk Grove, CA 95624	510-915-4376	egan@solutions-mrg.com
Planwest Partners Inc.	Colette Santsche	1125 16 th St, Ste 200	Arcata, CA 95521	707-825-8260	colettem@planwestpartners.com
Policy Consulting Associates	Jennifer Stephenson	5050 Laguna Blvd Suite 112-711	Elk Grove, CA 95758	310-936-2639 310-773-6306	info@pcateam.com
QK	Trevor Stearns	PO Box 3699	Visalia, CA 93278	559-499-2400	Trevor.stearns@qkinc.com
RSG, Inc.	Jim Simon	17872 Gillette, Suite 350	Irvine, CA 92614	714-316-2120	jsimon@webrsg.com
South Fork Consulting	Amanda Ross	PO Box 850	Folsom, CA 95763	916-500-2482	info@southforkconsulting.com
Yuba Planning Group, LLC	Jessica Hankins	159 South Auburn St	Grass Valley, CA 95945	530-277-1783	jhankins@yubaplanninggroup.com
DeNova Planning Group	Steve McMurtry	1020 Suncast Lane #106	El Dorado Hills, CA 95762	916-580-9818	smcmurtry@denovaplanning.com
BaseCamp Environmental Inc.	Charlie Simpson	802 West Lodi Ave	Lodi, CA 95240	209-224-8213	csimpson@basecampenv.com
Planning Partners	Bob Klousner	2934 Gold Pan Ct, Suite 3	Rancho Cordova, CA 95670	916-852-8830	bklousner@e-planningpartners.com
Rincon Consultants		449 15th Street, Suite 303	Oakland, CA 94612	510-834-4455	info@rinconconsultants.com
Grassetti Environmental Consulting	Richard Grassetti	7008 Bristol Drive	Berkeley, CA 94705	510-849-2354	info@grassettienvironmental.com
Loewke Planning Consultants, Inc.	Dick Loewke Mike Loewke			925-679-4850	Mike@Loewke.com Dick@Loewke.com
Hinman & Associated Consultants	Uma Hinman		Northern California	(916) 813-0818	uma@hinmanassoc.com
Miller Consulting	Pamela Miller		Sacramento, CA	916-850-9271	https://millermcg.com/

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Lou Ann Teixeira
Executive Officer

July 10, 2024

July 10, 2024
Agenda Item 11

Contra Costa Local Agency Formation Commission
40 Muir Road, 1st Floor
Martinez, CA 94553

Current and Potential LAFCO Applications

Dear Members of the Commission:

SUMMARY: This is an informational item describing active and potential LAFCO applications.

DISCUSSION: The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 gives LAFCOs regulatory and planning duties to coordinate the formation and development of local government agencies and their municipal services. This includes approving and disapproving boundary changes, boundary reorganizations, formations, mergers, consolidations, dissolutions, incorporations, sphere of influence (SOI) amendments, and extension of out of agency services (OAS). Applications involving jurisdictional changes filed by landowners or registered voters are placed on the Commission’s agenda as information items before action is considered by LAFCO at a subsequent meeting (Gov. Code §56857).

There is one approved proposal awaiting completion, four current applications that are either incomplete and/or awaiting a hearing date, one proposal that was recently withdrawn, and several potential applications.

Current Applications – Under Review/Pending

- ✚ Dissolution of Alamo Lafayette Cemetery District (ALCD) (LAFCO 23-12)
On August 22, 2023, the District filed an application to dissolve the ALCD. The Commission deferred action subject to a financial/operations study which was accepted by the Commission on June 12, 2024. This application is currently pending.

- ✚ Tassajara Parks Project – Boundary Reorganization (LAFCO 16-06)
The landowner filed an application to annex 30± acres to Central Contra Costa Sanitary District (CCCSD) and East Bay Municipal Utility District (EBMUD). The project includes development of 125 single-family homes. The subject area is located east of the City of San Ramon and the Town of Danville. The application is currently incomplete. The project was litigated and on June 29, 2023, the Contra Costa County Superior Court ruled the final EIR prepared for the project provided insufficient information and analysis about the project’s water supply. The court proceedings are complete. The applicant continues to work with EBMUD on water service.

- ✚ LAFCO Tassajara Parks Project – SOI Amendments (LAFCO 16-07)

The landowner filed an application to amend the SOIs for CCCSD and EBMUD by 30± acres in anticipation of corresponding annexations. The application is currently on hold as noted above.

Potential and Other Applications

There are several potential applications that may be submitted to LAFCO in the near future, including annexations to West County Wastewater District, Diablo Water District, and East Contra Costa Irrigation District. Also, since completion of the 2021 *Park & Recreation Municipal Services Review*, the Commission discussed dissolving CSA R-9. The matter was continued to March 2025 to allow additional time for community input and potential funding.

RECOMMENDATION – Informational item – no actions required.

Sincerely,

LOU ANN TEXEIRA
EXECUTIVE OFFICER

Attachment – Current Applications Table

**CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
CURRENT APPLICATIONS – July 10, 2024**

File #	APPLICATION NAME/LOCATION	APPLICATION SUMMARY	STATUS
16-06	Tassajara Parks Project: proposed annexations to CCCSD and EBMUD of 30± acres located east of the City of San Ramon and the Town of Danville	Application submitted in May 2016 by the landowner to annex 30± acres to Central Contra Costa Sanitary District (CCCSD) and East Bay Municipal Utility District (EBMUD) to support development of 125 residential lots and related improvements. On July 13, 2021, the County Board of Supervisors certified the project EIR, amendment the ULL, executed a land preservation agreement, and acted on various discretionary project approvals.	Application is currently incomplete. Await updated application, and other information.
16-07	Tassajara Parks Project: proposed SOI expansions to CCCSD and EBMUD of 30± acres located east of the City of San Ramon and the Town of Danville	Application submitted in May 2016 by the landowner to amend the SOIs for CCCSD and EBMUD in anticipation of annexation.	Application is currently incomplete. Await updated application, and other information.
21-17	Dissolution of County Service Area R-9	In November 2021, LAFCO considered dissolving CSA R-9 and deferred action.	Pending update in March 2025.
23-12	Dissolution of Alamo Lafayette Cemetery District	Application submitted in August 2023	Cemetery Study presented to the Commission on June 12, 2024; application is pending

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AGENDA

RETIREMENT BOARD MEETING

REGULAR MEETING
June 26, 2024
9:00 a.m.

Board Conference Room
1200 Concord Avenue, Suite 350
Concord, California

THE RETIREMENT BOARD MAY DISCUSS AND TAKE ACTION ON THE FOLLOWING:

1. Pledge of Allegiance.
2. Public Comment (3 minutes/speaker).

CONSENT ITEMS

- 3.A All Consent Items are to be approved by one action unless a Board Member requests separate action on a specific item. (Action Item)
 - I. Approve minutes from the May 22, 2024 meeting.
 - II. Authorize Vice-Chair MacDonald to attend the 21st Annual Global ARC, October 21-23, 2024, Boston, MA. (Note: Conflict with Board Meeting)
 - III. Receive the Contra Costa County District Attorney employer audit report as presented to the Audit Committee at the June 12, 2024 meeting.
 - IV. Receive the Rodeo Sanitary District employer audit report as presented to the Audit Committee at the June 12, 2024 meeting.
- 3.B Consider and take possible action on Consent Items previously removed, if any. (Action Item)
4. Presentation from Brown Armstrong on the audit of the December 31, 2023 Annual Comprehensive Financial Report. (Presentation Item)

The Retirement Board will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Retirement Office at least 24 hours before a meeting.

5. Asset Liability Study Discussion and Recommendations. (Action Item)
6. Report from Audit Committee Chair on the June 12, 2024 Audit Committee meeting. (Presentation Item)
7. Consider authorizing the attendance of Board: (Action Item)
 - a. 2024 iDAC Summit, September 24-26, 2024, Broomfield, CO. (Note: Conflict with Board meeting)
 - b. StepStone 360 Conference, September 25-26, 2024, New York, NY. (Note: Conflict with Board meeting)
 - c. Pension Bridge Alternatives 2024, October 16-17, 2024, New York, NY.
8. Miscellaneous
 - a. Staff Report
 - b. Outside Professionals' Report
 - c. Trustees' comments

The Retirement Board will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Retirement Office at least 24 hours before a meeting.