

**CONTRA COSTA LOCAL AGENCY FORMATION  
COMMISSION MEETING MINUTES  
November 13, 2024**

**Agenda Item #4  
Dec 11, 2024**

1. Chair Lewis called the meeting to order at 1:37 pm.
2. Roll call; the following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Candace Andersen	Edi Birsan (absent)	Lou Ann Texeira, Executive Officer
Patricia Bristow	Diane Burgis (absent)	Tom Geiger, Commission Counsel
Federal Glover	Scott Pastor	Anna Seithel, LAFCO Clerk Analyst
Charles R. Lewis, IV Chair	Rob Schroder	
Mike McGill, Vice Chair		
Scott Perkins		
Gabriel Quinto (absent)		

*Announcement: The Commission meeting is being held via Zoom videoconference and in person. The public may attend in person, via Zoom, or listen to the meeting telephonically and comment by calling in to the teleconference meeting per the instructions on page one of the agenda. As required by the Brown Act, all votes taken this afternoon will be done by a roll call vote of the attending Commissioners participating via teleconference and in person.*

3. **Approval of September 11, 2024, LAFCO Commission Meeting Minutes**  
Chair Lewis invited comments from the public and commissioners; there were no comments. With a motion by Commissioner McGill, seconded by Commissioner Glover, by a 6-0 vote, the Commission unanimously approved the meeting minutes of September 11, 2024.

**VOTE:**

AYES: Andersen, Bristow, Glover, Lewis, McGill, Perkins  
 NOES: None  
 ABSENT: Birsan, Burgis, Quinto  
 ABSTAIN: None

4. **Public Comments**  
Chair Lewis invited comments from the public; there were no comments.

**SPHERE OF INFLUENCE AMENDMENTS/CHANGES OF ORGANIZATION**

5. **LAFCO 24-03 - Contra Costa County Fire Protection District (CCCFPD) Sphere of Influence (SOI) Expansion** - consider expanding CCCFPD’s SOI to include the Rodeo Hercules Fire Protection District (32± square miles); and consider a categorical exemption under CEQA - **Public Hearing** - Chair Lewis invited comments from the public, which included input from citizen Jeff Miller, against the SOI amendment. Commissioner Glover commented on the necessity of the SOI amendment and motioned to move the item in favor of approving Option 1. Commissioner Andersen seconded this motion, concurring with Commissioner Glover that after years of deliberation, this SOI amendment made sense for the resources involved, was being done in an orderly manner, and was without sufficient protest. Commissioner Perkins agreed. By a 6-0 vote, the Commission unanimously approved the SOI expansion.

**VOTE:**

AYES: Andersen, Bristow, Glover, Lewis, McGill, Perkins  
 NOES: None  
 ABSENT: Birsan, Burgis, Quinto  
 ABSTAIN: None

**BUSINESS ITEMS**

6. ***Pledge of Allegiance*** – The Commission discussed placing the Pledge of Allegiance on the LAFCO meeting agenda going forward. Chair Lewis invited comments from the public, which included input from citizen Mariah Lauritzen, against the pledge, and suggested saying the preamble to the Constitution. Via teleconference, Edi Birsan contributed input for saying the pledge. Commissioners Bristow, Andersen, and McGill agreed that anyone wishing not to say the pledge could decline, and those that wished to say the pledge could participate. With a motion by Commissioner Andersen, seconded by Commissioner McGill, by a 4-0 vote, 1 no and 1 abstention, the Commission approved adding the pledge of allegiance to future LAFCO meeting agendas.

**VOTE:**

AYES: Andersen, Bristow, Glover, McGill  
NOES: Lewis  
ABSENT: Birsan, Burgis, Quinto  
ABSTAIN: Perkins

7. ***Miscellaneous County Service Areas (CSAs) Municipal Service Review (MSR)/SOI Updates - Contract Extension – PLANWEST PARTNERS*** – consider extending the existing contract with PLANWEST PARTNERS to February 28, 2025, in conjunction with the *CSA MSR/SOI Updates* covering 15 CSAs. Chair Lewis called for Commissioner and public comments. Commissioner McGill asked about the revised schedule with staff confirming the public hearing in December 2024. Commissioner Perkins confirmed with staff that there is no increase in cost. With a motion by Commissioner McGill, seconded by Commissioner Bristow, by a 4-0 vote, the Commission approved the contract extension, per the staff recommendation.

**VOTE:**

AYES: Andersen, Bristow, Glover, Lewis, McGill, Perkins  
NOES: None  
ABSENT: Birsan, Burgis, Quinto  
ABSTAIN: None

8. ***Legislative Update*** – informational only. ***CALAFCO bills SB1209 and AB3277 were both signed by Governor Newsom.***
9. ***Current and Potential Applications*** - information only. Updates included information on Tassajara Parks, dissolution of Area R-9, and Castro Ranch Road boundary reorganization.
10. ***Correspondence from Contra Costa County Employees' Retirement Association (CCCERA)***
11. ***Commissioner Comments and Announcements*** – Commissioner Scott Perkins departure
12. ***Staff Announcements/Newspaper Articles/CALAFCO*** - Updates included Kensington and their upcoming Town Hall meeting on January 11, 2025; CALAFCO Yearly Conference recap, including the reinstatement of CALAFCO's Legislative Committee.

**ADJOURNMENT**

**Chair Lewis adjourned the meeting at 2:07 p.m.**

*The next regular Contra Costa LAFCO Meeting is December 11, 2024, at 1:30 pm.*

LAFCO STAFF REPORTS AVAILABLE AT: [http://www.contracostalafco.org/meeting\\_archive.htm](http://www.contracostalafco.org/meeting_archive.htm)