

**CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION**  
**MEETING MINUTES**  
**March 8, 2023**

**May 10, 2023**  
**Agenda Item 3**

1. Oath of Office administered by LAFCO Legal Counsel to newly appointed Commissioner Scott Perkins.
2. **Welcome and Call to Order: Roll Call (Agenda Items 1 - 4)**

Chair Glover called the meeting of **March 8, 2023**, to order at 1:34 p.m.  
The following Commissioners and staff were present:

| Regular Commissioners    | Alternate Commissioners | Staff                              |
|--------------------------|-------------------------|------------------------------------|
| Federal Glover, Chair    | Chuck Lewis             | Lou Ann Texeira, Executive Officer |
| Don Blubaugh, Vice Chair | Edi Birsan (absent)     | Tom Geiger, Commission Counsel     |
| Candace Andersen         | Diane Burgis (absent)   | Sherrie Weis, LAFCO Clerk          |
| Patricia Bristow         |                         | Anna Seithel, LAFCO Clerk Analyst  |
| Mike McGill              |                         |                                    |
| Scott Perkins            |                         |                                    |
| Gabriel Quinto           |                         |                                    |

Announcement: Pursuant to Governor Newsom's Executive Order and local county health orders issued to address the COVID 19 pandemic, the Commission meeting is being held via Zoom videoconference and in person. The public may attend in person, via Zoom, or listen to the meeting telephonically and comment by calling in to the teleconference meeting per the instructions on page 1 of the agenda. As required by the Brown Act, all votes taken this afternoon will be done by a roll call vote of the attending Commissioners participating via teleconference and in person.

3. **Welcome New Commissioner**
4. **Bid Farewell to Sherrie Weis and Welcome Anna Seithel**
5. **Approval of January 11, 2023, Minutes and Corrections**  
Upon motion by Commissioner Andersen and second by Commissioner Blubaugh, the Commission unanimously, by a 6-0 vote approved the January 11, 2023, amended meeting minutes.

VOTE:

AYES: Andersen, Blubaugh, Bristow, Glover, McGill, Quinto

NOES: None

ABSENT: Birsan, Burgis

ABSTAIN: Perkins

6. **Public Comments**  
Chair Glover invited members of the audience to provide public comment. Susan Morgan, Board Director of Ironhouse Sanitary District, and Vice President of Contra Costa Special Districts Association (CCSDA), spoke re: 30<sup>th</sup> Anniversary of CCSDA.

**SPHERE OF INFLUENCE (SOI) AMENDMENTS/CHANGES OF ORGANIZATION**

7. ***LAFCO 21-17 – Dissolution of CSA R-9*** – Public Hearing Continued from August 10, 2022  
Following the staff report and Commissioner comments, Commissioner Glover opened the public hearing. There were no public comments. Commissioner Glover closed the public hearing. Upon motion by Commissioner Andersen and second by Commissioner Glover, the Commission unanimously, by a 7-0 continued the public hearing to March 13, 2024 to allow the community to explore improvements and a potential assessment.

VOTE:

AYES: Andersen, Blubaugh, Bristow, Glover, McGill, Perkins, Quinto

NOES: None

ABSENT: Birsan, Burgis

ABSTAIN: None

**BUSINESS ITEMS**

8. ***Fiscal Year 2023-24 Proposed Budget and Work Plan – Public Hearing*** - Following the staff report and Commissioner comments, Commissioner Glover opened the public hearing. There were no public comments. Commissioner Glover closed the public hearing. Upon motion by Commissioner Blubaugh and second by Commissioner McGill, the Commission unanimously, by a 7-0 vote adopted the ***Fiscal Year 2023-24 Proposed Budget and Work Plan***

VOTE:

AYES: Andersen, Blubaugh, Bristow, Glover, McGill, Perkins, Quinto

NOES: None

ABSENT: Birsan, Burgis

ABSTAIN: None

9. ***Call for Nominations – 2023 Special Districts Risk Management Authority (SDRMA) Board of Directors*** – the Commission received SDRMA information and considered submitting a nomination. No nomination was submitted.

10. ***Updates to LAFCO Employee Salary Plan*** - Upon motion by Commissioner McGill and second by Commissioner Andersen, the Commission unanimously, by a 7-0 vote approved increases to LAFCO Employee Salary Ranges as proposed. Chair Glover invited members of the audience to provide public comment. There was no public comment.

VOTE:

AYES: Andersen, Blubaugh, Bristow, Glover, McGill, Perkins, Quinto

NOES: None

ABSENT: Birsan, Burgis

ABSTAIN: None

11. ***Current and Potential Applications - information only***. Chair Glover invited members of the audience to provide public comment. There was no public comment.

12. ***Correspondence from Contra Costa County Employees' Retirement Association (CCCERA)***

13. **Commissioner Comments and Announcements.** Commissioner McGill noted the following CALAFCO meetings: December 9, 2022, Board Meeting; January 13, 2023, Legislative Committee Meeting; January 19, Special Board Meeting; February 15 and 16, Retreat and Board Meeting, February 24, Legislative Committee Meeting; March 21, Legislative Committee Meeting; recognition of the passing of Dave Williams, who served on the Board of Directors of the Central Contra Costa Sanitary District.
14. **Staff Announcements/Newspaper Articles/CALAFCO Update.**

*This meeting ended at 2:14 P.M.*

### **ADJOURNMENT**

*Today's LAFCO meeting was adjourned. in memory of Commissioner Stan Caldwell, who passed away on January 14, 2023. Commissioner Caldwell served on Contra Costa LAFCO since 2015 as a Special District member. He was a quiet and caring person, who was dedicated to public service at the local and State levels. Stan held various offices in the California Special District Association (CSDA) and was a recipient of the William Hollingsworth Award of Excellence - the most prestigious honor bestowed by CSDA. We celebrate Stan's life, his many contributions, and distinguished service both local and statewide. We will miss Stan.*

*The next regular LAFCO meeting is April 12, 2023, at 1:30 pm.*

By \_\_\_\_\_  
Executive Officer