

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION

DRAFT MEETING MINUTES

June 10, 2020

August 12, 2020

Agenda Item 4

1. **Welcome and Call to Order; Roll Call (Agenda Item #4)**

Chair Andersen called the regular meeting of June 12, 2020 to order at 1:30 PM.

The following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Candace Andersen, Chair	Diane Burgis	Lou Ann Texeira, Executive Officer
Igor Skaredoff, Vice Chair	Stan Caldwell	Sharon Anderson, Commission Counsel
Don Blubaugh	Chuck Lewis	Sherrie Weis, LAFCO Clerk
Tom Butt	Sean Wright	Kate Sibley, Interim Clerk
Federal Glover		
Mike McGill		
Rob Schroder		

Announcement: Pursuant to Governor Newsom’s Executive Order and local county health orders issued to address the COVID 19 pandemic, the Commission meeting is being held via Webex teleconference. The 651 Pine Street Room 101, Martinez, CA is closed to the public; however, the public may listen to the meeting telephonically and comment by calling in to the teleconference meeting per the instructions on page 1 of the agenda. As required by the Brown Act, all votes taken this afternoon will be done by a roll call vote to the attending Commissioners participating via teleconference.

2. **Welcome Returning Commissioner**

Chair Andersen welcomed returning Commissioner Butt, who was recently reappointed to LAFCO at the May 7, 2020, Mayor’s Conference by the City Selection Committee.

3. **Introduction of New LAFCO Employee**

Executive Officer Texeira introduced Sherrie Weis, new Executive Assistant/LAFCO Clerk.

5. **Adoption of Agenda**

Commissioner Lewis requested that the Item 8 be moved to be discussed in conjunction with Item 14. Upon motion by Commissioner McGill and second by Commissioner Blubaugh, the Commission unanimously, by a 7-0 vote, adopted the agenda as revised:

VOTE:

- AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
- NOES: NONE
- ABSENT: NONE
- ABSTAIN: NONE

6. **Approval of Minutes**

Upon motion by Commissioner Butt and second by Commissioner Blubaugh, the **March 11, 2020** meeting minutes were unanimously, by a 7-0 vote, approved.

VOTE:

- AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
- NOES: NONE
- ABSENT: NONE
- ABSTAIN: NONE

7. Public Comments

Chair Andersen invited members of the audience to provide public comment. There were four speakers.

Alice Jackman customer of Mountain View Sanitary District (MVSD) voiced concerns regarding MVSD's spending and rate increase.

Susan Gustofson customer of MVSD read her email to LAFCO expressing concerns regarding the MVSD rate increases. She asked that Contra Costa LAFCO revisit merging MVSD with Central Contra Costa Sanitary District (CCCSD).

Lilia Corona, MVSD District Manager, stated the comments of the other speakers were valid. However, the District is small, and the infrastructure is aged. The ratepayers have enjoyed a low rate for many years, lower than most other districts. And that a rate increase is necessary.

Pamela Miller Executive Director of CALAFCO thanked Kate Sibley for many years of distinguished service for both Contra Costa LAFCO and CALAFCO. She welcomed Sherrie Weis. She also thanked Commissioner McGill as Chairman of CALFACO she went on to say, during these challenging times, he has led the organization with integrity, dignity, and grace.

BUSINESS ITEMS

8. Fiscal Year 2020-21 Final Budget and Work Plan

Chair Andersen noted that Commissioner Lewis requested that the Item 8 be moved to be discussed in conjunction with Item 14.

Chair Anderson open and closed the public hearing, there were no public speakers.

Commissioners acknowledged the proposed reductions in FY 2020-21 Final Budget options recognizing the financial hardships local agencies will face in the coming years due to COVID-19.

Upon motion of Commissioner Blubaugh, second by Commissioner Schroder, the Commission, unanimously approved, by a 7-0 vote, Budget Option 2 of the FY 2020-21 Final Budget as presented and directed staff to distribute the final budget to the County, cities, and special districts.

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

9. Request for Proposals – Environmental Planning Services

Upon a motion by Commissioner Blubaugh and second by Commissioner Glover, the Commission unanimously, by a 7-0 vote, authorized staff to release the RFP for environmental planning services.

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

10. ***Proposed Update to Contra Costa LAFCO's Legislative Platform***

Upon a motion by Commissioner Blubaugh and second by Commissioner McGill, the Commission unanimously, by a 7-0 vote, approved minor revisions to the Legislative Platform consistent with the CALAFCO 2020 Legislative Policies

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

11. ***LAFCO 18-06 – Chang Property Reorganization: Annexations to City of San Ramon, Central Contra Costa Sanitary District, and East Bay Municipal Utility District and Detachment from County Service Area P-6***

Following comments and questions from Commissioners, City Planner Yee of the City of San Ramon spoke on the status of the project noting that the City of San Ramon and East Bay Regional Parks have been in conversation regarding the open space easement; and that permits must be issued by the Department of Fish and Conservation of Wildlife and Regional Water Quality Control Board.

Upon a motion by Commissioner Blubaugh and second by Commissioner Butt, the Commission unanimously, by a 7-0 vote, approved to grant time extension of six months from July 9, 2020, the current expiration date. With the requirement that at the three-month time period, a report be provided to the Commission as to the progress and what avenues are being explored on the terms of ongoing maintenance of this property when the easement had been granted.

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

12. ***Request to Transfer Jurisdiction from Alameda LAFCO to Contra Costa LAFCO (Meineke Property)***

Upon a motion by Commissioner Skaredoff and second by Commissioner Glover, the Commission unanimously, by a 7-0 vote, authorized staff to send a request to Alameda LAFCO to transfer jurisdiction in order to consider a proposal to annex territory to the East Bay Municipal Utility District (EBMUD).

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

13. **Request to Transfer Jurisdiction from Alameda LAFCO to Contra Costa LAFCO** (Magee Preserve)
Upon a motion by Commissioner McGill and second by Commissioner Glover, the Commission unanimously, by a 7-0 vote, authorized staff to send a request to Alameda LAFCO to transfer jurisdiction in order to consider a proposed boundary reorganization involving annexations to CCCSD and EBMUD.

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

14. **FY 2019-20 Third Quarter Budget Report**

Chair Anderson asked for public comments. There were no public comments. Commissioners Blubaugh and Lewis offered comments.

Upon a motion by Commissioner Blubaugh and second by Commissioner Skaredoff, the Commission unanimously approved, by a 7-0 vote, to receive the FY 2019-20 3rd quarter budget report.

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

15. **Actuarial Evaluations**

Receive Actuarial Evaluations – Informational Item – No action required

CORRESPONDENCE

16. Correspondence from Contra Costa County Employees' Retirement Association (CCCERA)

INFORMATIONAL ITEMS

17. **Commissioner Comments and Announcements**

- Commissioner Blubaugh suggested the Strategic Plan Workshop meeting be scheduled early in the new fiscal year
- Commissioner McGill reported Pamela Miller Executive Director of CALAFCO will continue in her present position until December 2021.

18. **Staff Announcements**

- CALAFCO legislative activities including COVID 19, wildfires and police force legislation.

The meeting adjourned at 2:39 pm.

Final Minutes Approved by the Commission July 8, 2020

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

ADJOURNMENT

The next regular LAFCO meeting is July 8, 2020, at 1:30 pm.

By _____

Executive Officer