



Lou Ann Texeira  
Executive Officer

**MEMBERS**

Candace Andersen <i>County Member</i>	Michael R. McGill <i>Special District Member</i>
Donald A. Blubaugh <i>Public Member</i>	Rob Schroder <i>City Member</i>
Federal Glover <i>County Member</i>	Igor Skaredoff <i>Special District Member</i>
	Don Tatz in <i>City Member</i>

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Diane Burgis <i>County Member</i>
Tom Butt <i>City Member</i>
Stanley Caldwell <i>Special District Member</i>
Charles R. Lewis, IV <i>Public Member</i>

December 12, 2018  
Agenda Item 10

December 12, 2018 (Agenda)

Contra Costa Local Agency Formation Commission  
651 Pine Street, Sixth Floor  
Martinez, CA 94553

**2019 LAFCO Meeting Schedule**

Dear Commissioners:

In November, the Commissioner approved the 2019 LAFCO meeting schedule. In accordance with the Commissioner’s Handbook, regular meetings of the Commission are typically held on the second Wednesday of each month commencing at 1:30 p.m. in the Board of Supervisors Chambers, 651 Pine Street in Martinez.

The approved 2019 meeting schedule includes one modification, which is to hold the April 2019 meeting on the third instead of the second Wednesday of the month in order to accommodate the 2019 Annual CALAFCO Staff Workshop (April 10-12).

Recently, LAFCO staff was informed that the Board Chambers is not available on March 13, 2019, due to another meeting. The Commission typically receives the preliminary budget in March. However, LAFCO law provides that “the commission shall adopt annually, following noticed public hearings, a proposed budget by May 1 and final budget by June 15.” Thus, the preliminary budget can be presented in April.

LAFCO staff submits the following meeting options for the Commission’s consideration:

1. Hold the LAFCO meeting on the regular date/time – March 13, 2019 at 1:30 pm at the County’s Zoning Administration Room located at 30 Muir Road in Martinez. (County staff advises that parking is limited at this location).
2. Change the March meeting date to either March 6<sup>th</sup> or March 20<sup>th</sup> at the regular meeting location (Board Chambers) and time.
3. Cancel the March meeting and consider the preliminary budget in April.

**RECOMMENDATION:** Provide direction to staff regarding the March 2019 meeting.

Sincerely,

LOU ANN TEXEIRA  
EXECUTIVE OFFICER