



Lou Ann Texeira
Executive Officer

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June 13, 2018 (Agenda)

June 13, 2018
Agenda Item 9

Contra Costa Local Agency Formation Commission
651 Pine Street, Sixth Floor
Martinez, CA 94553

Contract Extension – Lamphier-Gregory

Dear Commissioners:

Contra Costa LAFCO contracts with Lamphier-Gregory for “as-needed” environmental planning services. Under the contract, Nat Taylor, Senior Planner, supports LAFCO as follows:

- Reviews and provides comments on LAFCO applications and projects
- Reviews and provides comments on environmental documents prepared by outside agencies
- Assists with preparing environmental documents for LAFCO projects
- Assists with development of new, and reviews existing, LAFCO policies and procedures
- Attends LAFCO hearings, meetings with applicants, and other meetings as needed

The firm is familiar with projects and issues in Contra Costa County, and has extensive experience working with Contra Costa and other LAFCOs. The firm is currently working with LAFCO on various projects including several complex boundary change proposals and development of new policies. Given the firm’s exemplary work and familiarity with Contra Costa LAFCO issues, staff recommends an extension of the current contract, as provided for in the FY 2018-19 budget.

RECOMMENDATION: Authorize LAFCO staff to execute a one-year contract extension with Lamphier-Gregory extending the term of the contract through June 30, 2019. The amendment includes increases in hourly rates ranging from 6% (Senior Planner and Associate Planner) to 10% for Principal. The proposed rate increase is the third rate increase since the contract was first awarded in 2008; and the proposed rates are competitive with the market rates. The FY 2018-19 budget includes funding for as-needed contract planning services.

Sincerely,

Lou Ann Texeira
Executive Officer

Attachment: Amendment Agreement

c: Nat Taylor, Lamphier-Gregory
County Auditor-Controller

PO Number: _____

AGREEMENT AMENDMENT

Reference is made to that contract entered into on the 1st day of July 2011, by and between the Contra Costa Local Agency Formation Commission and Lamphier Gregory.

Said contract is hereby amended:

TERM will be from July 1, 2011 through **June 30, 2019**.

HOURLY RATES (Exhibit B) are amended as follows:

Principal	\$250/hour
Senior Planner	\$190/hour
Associate Planner	\$180/hour

This amendment is effective July 1, 2018.

IN WITNESS THEREOF, the parties hereto have executed this amendment this 13th day of June 2018.

CONTRA COSTA LAFCO

CONTRACTOR
LAMPHER GREGORY

By: _____
LAFCO Executive Officer

By: _____

Taxpayer ID#: _____

APPROVED AS TO FORM

LAFCO Legal Counsel

I hereby certify under penalty of perjury that the Executive Officer of the Contra Costa LAFCO was duly authorized to execute this document on behalf of the Contra Costa LAFCO by a majority vote of the Commission on June 13, 2018.

Date: _____

ATTEST:

Contra Costa LAFCO Clerk