



Lou Ann Teixeira  
Executive Officer

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*County Member*

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January 10, 2018  
Agenda Item 11

January 10, 2018 (Agenda)

Contra Costa Local Agency Formation Commission (LAFCO)  
651 Pine Street, Sixth Floor  
Martinez, CA 94553

**Policies and Procedures Committee Appointment**

Dear Commissioners:

In November 2017, Commissioner Burke announced her resignation from Contra Costa LAFCO effective January 1, 2018. Since 2012, Commissioner Burke has served with Commissioner Tatzin as a member of the LAFCO Ad Hoc Policies and Procedures Committee.

In the upcoming year, the Committee will work on updating the Commission’s policies and procedures. We anticipate revisions and additions to the Commission’s Policies and Procedures, including, but not limited to, the following:

- Spheres of Influence
- Disadvantaged Communities
- Procedures for Processing Multi County Boundary Changes
- CALAFCO
- Environmental Guidelines

RECOMMENDATION - It is recommended that the Commission appoint one Commissioner to the Ad Hoc Policies and Procedures Committee.

Sincerely,

LOU ANN TEXEIRA  
EXECUTIVE OFFICER