



Lou Ann Teixeira
Executive Officer

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December 14, 2016
 Agenda Item 9

December 14, 2016 (Agenda)

Contra Costa Local Agency Formation Commission (LAFCO)
 651 Pine Street, Sixth Floor
 Martinez, CA 94553

**Rollingwood Wilart Park Recreation & Park District
 Special Study Overview**

Dear Commissioners:

BACKGROUND: The Rollingwood Wilart Park Recreation & Park District (RWPRPD) has struggled with service, governance and administrative issues since the late 1990s. The District currently does not directly provide recreation services or parkland due to financial and staffing constraints. The District has no staff, and Board members are performing administrative and operational functions.

Since the late 1990s, the District has also experienced accountability challenges; lack of public interest and contested elections (only one contested election in 1979); a significant decrease in facility rentals; no audited financial statements in over 10 years; and lack of a capital planning documents and administrative records.

The County Treasurer-Tax Collector currently holds funds for the District, including property taxes; and the County Auditor maintains an account on behalf of the District and administers payment of funds at the direction of the District. The District is currently shutting down its recreation center and closing its utility accounts.

DISCUSSION: In August 2016, LAFCO initiated a special study of the RWPRPD. As provided for in the scope of work, the consultant collected and reviewed information, and interviewed Charlotte Rude, Board Member, RWPRPD, along with staff from the County Auditor’s Office.

The study evaluates several governance options for the District involving dissolution and naming a successor agency. The consultant will provide details regarding the governance options at the December 14th LAFCO meeting.

The *Public Review Draft Special Study* was released on December 5, 2016. The Draft study was posted on the LAFCO website and notices were sent to affected agencies and interested parties

informing them of the availability of the Draft study. The 30-day public comment period will end on January 4, 2017. Also, on December 7th, the consultant and LAFCO staff will attend the RWPRPD Board meeting to discuss the LAFCO special study, respond to questions and receive input from the Board.

On December 14th, the Commission will receive an overview of the special study and be asked to provide input and direction. Based on comments received at the December 14th LAFCO meeting, the consultant will make necessary updates and edits to the report. In January 2017, LAFCO will release the Final Draft report and solicit further public input. On February 8, 2017, the Commission will be asked to accept the Final report and consider taking action to dissolve the RWPRPD.

RECOMMENDATION

Receive study overview, discuss and provide input and direction as appropriate.

Sincerely,

LOU ANN TEXEIRA
EXECUTIVE OFFICER

c: Distribution