



Lou Ann Texeira  
*Executive Officer*

**MEMBERS**

**Donald A. Blubaugh**  
*Public Member*  
**Federal Glover**  
*County Member*  
**Michael R. McGill**  
*Special District Member*

**Dwight Meadows**  
*Special District Member*  
**Mary N. Piepho**  
*County Member*  
**Rob Schroder**  
*City Member*

**Don Tatzin**  
*City Member*

**ALTERNATE MEMBERS**

**Candace Andersen**  
*County Member*  
**Sharon Burke**  
*Public Member*  
**Tom Butt**  
*City Member*  
**George H. Schmidt**  
*Special District Member*

August 14, 2013 (Agenda)

August 14, 2013  
 Agenda Item 8

Contra Costa Local Agency Formation Commission  
 651 Pine Street, Sixth Floor  
 Martinez, CA 94553

**Special District Risk Management Authority (SDRMA) Board Election**

Dear Commissioners:

This is a report from the LAFCO ad hoc subcommittee appointed by the Commission to screen and recommend candidates for the SDRMA Board of Directors.

Contra Costa LAFCO is a member of SDRMA and purchases its workers' compensation and property/liability insurance through the Authority. In May, LAFCO received the SDRMA election packet with information regarding the board election process and seven candidates. The SDRMA requests action by LAFCO to select up to four candidates for the SDRMA Board of Directors; **ballots must be cast by August 27, 2013.**

In July, the Commission appointed an ad hoc subcommittee (Commissioners Burke and Schroder) to review the candidates and report back to the Commission in August with its recommendations. On August 1<sup>st</sup>, the subcommittee met and reviewed the seven candidates for the seats on the SDRMA Board of Directors. Candidates were reviewed using criteria such as incumbent status, geographic balance, insurance or risk management experience, LAFCO experience, and size of the district.

The subcommittee interviewed all candidates by phone. Based on the interviews and criteria used, the subcommittee recommends that Contra Costa LAFCO cast its votes for the following candidates:

- Muril Clift\*, Cambria Community Services District
- Mike Scheafer, Costa Mesa Sanitary District
- Jean Bracy\*, Mojave Desert Air Quality Management District
- David Aranda\*, North of the River Municipal Water District

\* *Incumbent*

## **Recommendations:**

1. It is recommended that the Commission cast its vote pursuant to the subcommittee's recommendations, adopt Resolution No. 2013-01 containing the Official 2013 SDRMA Election Ballot (attached), and direct staff to file the LAFCO resolution with SDRMA prior to August 27, 2013; or
2. Provide other direction as desired.

Respectfully submitted,

*Sharon Burke and Rob Schroder*

Attachment – LAFCO Resolution 2013-01 Containing Official 2013 SDRMA Election Ballot

**RESOLUTION NO. 2013-01**

**A RESOLUTION OF THE GOVERNING BODY OF THE  
Contra Costa Local Agency Formation Commission  
FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT  
RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS**

**WHEREAS**, Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code Section 6500 et seq., for the purpose of providing risk management and risk financing for California special districts and other local government agencies; and

**WHEREAS**, SDRMA's Sixth Amended and Restated Joint Powers Agreement specifies SDRMA shall be governed by a seven member Board of Directors nominated and elected from the members who have executed the current operative agreement and are participating in a joint protection program; and

**WHEREAS**, SDRMA's Sixth Amended and Restated Joint Powers Agreement Article 7 - Board of Directors specifies that the procedures for director elections shall be established by SDRMA's Board of Directors; and

**WHEREAS**, SDRMA's Board of Directors approved Policy No. 2012-05 Establishing Guidelines for Director Elections specifies director qualifications, terms of office and election requirements; and

**WHEREAS**, Policy No. 2012-05 specifies that member agencies desiring to participate in the balloting and election of candidates to serve on SDRMA's Board of Directors must be made by resolution adopted by the member agency's governing body.

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the Contra Costa Local Agency Formation Commission selects the following candidates to serve as Directors on the SDRMA Board of Directors:

(continued)



**OFFICIAL 2013 ELECTION BALLOT  
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS**

**VOTE FOR ONLY FOUR (4) CANDIDATES**

Mark each selection directly onto the ballot, voting for no more than four (4) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than four (4) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 5:00 p.m., Tuesday, August 27, 2013. Faxes or electronic transmissions are NOT acceptable.

- MURIL CLIFT (INCUMBENT)**  
Director, Cambria Community Services District
- MIKE SCHEAFER**  
Director/Vice President, Costa Mesa Sanitary District
- JOHN WOOLLEY**  
Director/Finance Officer, Manila Community Services District
- TIM UNRUH**  
District Manager, Kern County Cemetery District No. 1
- JEAN BRACY (INCUMBENT)**  
Director of Administrative Services, Mojave Desert Air Quality Management District
- DENNIS MAYO**  
Director/President, McKinleyville Community Services District
- DAVID ARANDA (INCUMBENT)**  
General Manager, North of the River Municipal Water District

**ADOPTED** this 14th day of August, 2013 by the Contra Costa Local Agency Formation Commission by the following roll call votes listed by name:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:  
  
\_\_\_\_\_

APPROVED:  
  
\_\_\_\_\_