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February 10, 2010 (Agenda)

February 10, 2010  
 Agenda Item 7

Contra Costa Local Agency Formation Commission  
 651 Pine Street, Sixth Floor  
 Martinez, CA 94553

**Workshop - Municipal Services Review/Sphere of Influence Updates  
 Parks, Recreation and Miscellaneous Services**

Dear Commissioners:

BACKGROUND

**What are Municipal Service Reviews**

Municipal Service Reviews (MSRs) provide an assessment of the ability of local government agencies (i.e., counties, cities, special districts) to effectively and efficiently provide services to residents and users. The form and content of the MSR is provided for in the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH).

The purpose of MSRs is to provide information to the Commission to use in updating spheres of influence (SOIs) and considering future boundary changes for each local agency. LAFCO is not required to initiate boundary or SOI changes as part of service reviews. LAFCO, local agencies and the public may subsequently use the MSRs together with additional studies, where necessary, to pursue changes in jurisdictional boundaries, including annexations, reorganizations, district formations, consolidations, and in considering the extension of municipal services outside an agency's jurisdictional boundaries.

Government Code section 56375(a) gives LAFCO the power to initiate certain types of boundary changes consistent with MSRs and SOI studies. These boundary changes include:

- Consolidation of districts (joining two or more districts into a single successor district)
- Dissolution (termination of a district and its corporate powers)
- Merger (termination of a district by merging that district with a city)
- Establishing a subsidiary district (i.e., a city council becomes the board of directors of a district)
- Forming a new district or districts
- A reorganization that includes any of the above

## **State Law Requirements**

The CKH requires LAFCO to update the SOI for each local agency under its jurisdiction every five years, as needed; and that an MSR be prepared prior to or in conjunction with the SOI update.

Government Code section 56430 requires that service reviews include an analysis and written statement of determinations with respect to various factors, including growth and population; present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies; financial ability of agencies to provide services; opportunities for shared facilities; government and operational efficiencies, and other factors related to service delivery.

## **MSRs/SOI Updates in Contra Costa County**

In February 2006, the Commission approved an updated MSR/SOI workplan that provides for a phased approach to completing baseline MSRs/SOI updates for the 19 cities and remaining special districts using a team of consultants and LAFCO staff. The approach involves a combination of countywide, sub-regional, and agency specific reviews.

To date, LAFCO has completed baseline countywide reviews covering healthcare, water/wastewater, fire and emergency, and reclamation services. In addition, the Commission has completed sub-regional MSRs covering all cities and community service districts, as well as several agency-specific MSRs.

On February 10, the Commission will hold a workshop and receive a preliminary overview covering park/recreation, cemetery, mosquito/vector control, and resource conservation services.

## DISCUSSION

The MSR overview will focus on services provided by the following local agencies: Ambrose Recreation & Park District (R&PD), Pleasant Hill R&PD, Rollingwood-Wilart R&PD, County Service Area (CSA) M-16, CSA M-17, CSA M-29, CSA M-30, CSA R-4, CSA R-7, CSA R-9, CSA R-10, Alamo-Lafayette Cemetery District, Byron-Brentwood-Knightesen Union Cemetery District, Contra Costa Mosquito & Vector Control District, and Contra Costa Resource Conservation District. The preliminary report includes the State-required determinations, along with preliminary governance structure and SOI options and recommendations.

At the workshop, the MSR consultant will present an overview of the preliminary determinations, governance and SOI options and recommendations. The Commission will be asked to provide initial comments and direct the project team to release the Public Review Draft report for circulation and consideration by the Commission in April 2010.

## RECOMMENDATIONS

1. Receive the staff report and consultant presentation,
2. Provide comments to the project team,
3. Direct the project team to release the Public Review Draft report, and
4. Schedule a public hearing for April 14, 2010 to consider the MSR/SOI Updates.

Respectfully submitted,

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